

Brandon Town Council
New Cemetery Working Party Meeting
Thursday 25th February 2021

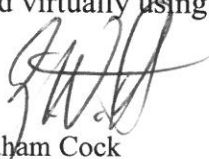
Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

19th February 2021

TO ALL MEMBERS OF THE NEW CEMETERY WORKING PARTY

You are hereby summoned to join the **NEW CEMETERY WORKING PARTY MEETING** to be held virtually using Zoom on Thursday 25th February 2021 at 7.00pm



Graham Cock
Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council

AGENDA

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE AND CONFIRM MINUTES**
 - Of the New Cemetery Working Party Meeting on 3rd February 2021.
- 4 **RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.
- 5 **TO DISCUSS** fencing prices.
- 6 **TO DISCUSS** survey prices (to follow.)

BRANDON TOWN COUNCIL

Minutes of the New Cemetery Working Party Meeting
held virtually using Microsoft Teams on Wednesday 3rd February 2021 at 7.00pm

Present: Cllr P Etherington, Cllr June Hughes, Cllr D Palmer, Cllr S Skinner, Cllr N Vant,
Mrs Alison Barnes, Mr Graham Cock – Town Clerk

- 1 **APOLOGIES** for absence and approval of reasons tendered.
Mr Tim Kent
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest – None.
Cllr S Skinner – Non-pecuniary Interest. Alison Barnes – Pecuniary Interest.
- 3 **TO ELECT CHAIRMAN** of the New Cemetery Working Group. Cllr Skinner was proposed.
Proposer: Cllr P Etherington
Seconder: Cllr D Palmer
Resolution Record No: **BTCNC/61/03/Feb/21**
CARRIED: Unanimous

NEW CEMETERY WORKING PARTY DULY ACCEPTS CLLR S SKINNER AS THE
CHAIRMAN OF THE WORKING PARTY.

- 4 **TO OUTLINE** preliminary plan of action and responsibilities.
It was proposed that Mr Tim Kent and Mrs Alison Barnes be nominated as members of the working party.
Proposer: Cllr N Vant
Seconder: Cllr S Skinner
Resolution Record No: **BTCNC/62/03/Feb/21**
CARRIED: Unanimous

A general discussion ensued regarding the proposed itinerary of works to be undertaken. The Clerk was requested to circulate details appertaining to planning and plans outlining scope of the property. It was suggested that next immediate action would be to survey the area and mark out the perimeter including gateway. Mr Tim Kent is to be approached to interpret the requirements of the planning permission. It was generally noted that the time scales maybe pressing. Cllr Vant suggested that a PWLB will likely be required as the costs will exceed that already reserved by Brandon Town Council for the project. Additionally, the cost of the new cemetery should be borne by future generations of Brandon not just those present residents. A general agreement was reached regarding the style of fencing that should be investigated. The Clerk is to follow up this matter to discover costs. The date of the next meeting was agreed for the 25th February 2021.

The meeting closed at 7.45pm

Signed.....