

Brandon Town Council  
Full Council Meeting  
Monday 4th June 2018

Note: In the case of non-members, this Agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844**

29th May 2018

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to attend the **FULL BRANDON TOWN COUNCIL MEETING** to be held in the Council Chamber, Old School House, Market Hill, Brandon on Monday 4th June 2018 at 7 pm.

Graham Cock  
Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council

**AGENDA**

- 1 APOLOGIES** for absence and approval of reasons tendered
- 2 DECLARATION OF INTEREST** and additions to Members Register of Interest
- 3 TO RECEIVE, CONFIRM AND SIGN MINUTES**  
- Of the Brandon Town Council Meeting of Monday 14th May 2018
- 4 MATTERS ARISING** for information exchange only of the Full Council Meeting of 14th May
- 5 TO RECEIVE A REPORT FROM RAF LAKENHEATH**
- 6 PUBLIC FORUM** Monthly event limited to 3 minutes duration maximum per resident.
- 7 TO RECEIVE WRITTEN REPORTS** from County and District Councillors, Community Groups Representatives
- 8 TO RECEIVE WRITTEN REPORTS** from the Town Clerk and the Chairman's Itinerary.
- 9 CORRESPONDENCE**
  - Local resident's concern about parking on Market Hill
  - Letter from Leah Mickleborough of West Suffolk
  - Seafarers UK

- 10 URGENT BUSINESS** any items the Chairman considers a matter of urgent business
- 11 ACCOUNTS** To approve the payments for May 2018 (see attached)
- 12 ANNUAL RETURN AND FINANCIAL STATEMENT FOR YEAR ENDING 2017/18**  
This Council resolves to approve the annual return and financial statement for year ending 2017/18
- 13 RESOLUTION from Cllr P Etherington No. 277**  
To approve the Terms of Reference of the Planning and Finance Committees
- 14 RECEIPT OF MINUTES FROM THE LAST FINANCE COMMITTEE MEETING** and to consider any recommendations
- 15 RECEIPT OF MINUTES FROM THE LAST PLANNING COMMITTEE MEETING**
- 16 RESOLUTION from Cllr P Callaghan No. 278**  
Brandon Town Council resolves to hold the Annual Town Meeting (Monday 20th May 2019) and the Annual General Meeting (Monday 13th May 2019) on separate dates
- 17 APPOINTMENT OF MEMEBERS TO COMMUNITY GROUPS 2019**  
- Community Association Representative
- 18 REPRESENTATIVES FOR BRANDON TOWN COUNCIL COMMITTEES 2018/2019**  
- Emergency Panel
- 19 TO RECEIVE A REPORT ON RECYCLING from Cllr D Palmer**
- 20 RESOLUTION from Cllr V Lukaniuk No. 279**  
Brandon Town Council resolves to instruct a tradesman to paint 2 wrought iron arches in Victoria Avenue.
- 21 RESOLUTION from Cllr V Lukaniuk No. 280**  
Brandon Town Council resolves to instruct the ground staff to water eight lime trees in London Road from the former Bingo Hall to the Craft Cabin, twice weekly preferably Monday and Thursday during dry periods in the summer months
- 22 RESOLUTION from Cllr T Kent No. 281**  
Brandon Town Council resolves to approve an interim payment of £15,000 to Brandon Remembrance Playing Fields Association
- 23 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**  
*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT*