

Brandon Town Council
Full Council Meeting
Monday 3rd December 2018

Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

26th November 2018

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to attend the **FULL BRANDON TOWN COUNCIL MEETING** to be held in the Council Chamber, Old School House, Market Hill, Brandon on Monday 3rd December 2018 at 1900hrs

Graham Cock
Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council

AGENDA

- 1 APOLOGIES** for absence and approval of reasons tendered.
- 2 DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 TO RECEIVE, CONFIRM AND SIGN MINUTES**
- Of the Brandon Town Council Meeting of Monday 5th November 2018.
- 4 MATTERS ARISING** for information exchange only of the Full Council Meeting of 5th November 2018.
- 5 TO RECEIVE A REPORT FROM RAF LAKENHEATH**
- 6 PUBLIC FORUM** Monthly event limited to 3 minutes duration maximum per resident.
- 7 TO RECEIVE WRITTEN REPORTS** from County and District Councillors, Working Party and Community Groups Representatives.
- 8 TO RECEIVE WRITTEN REPORTS** from the Town Clerk and the Chairman's Itinerary.
- 9 CORRESPONDENCE**
 - Forest Heath D.C. - Tree Preservation Order.
 - Letter from Cllr R Silvester re parking in Coulson Lane.
 - Wilton Bridge, Station Road (B112), Lakenheath – Maintenance Works.
 - Polling District Review

- 10 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business.
- 11 **ACCOUNTS** To approve the payments for November 2018 (see attached).
- 12 **RESOLUTION FROM Cllr N Vant No. 300**
Due to the omission, Brandon Town Council resolves to add, as an addendum, the list of accounts for payment for September 2018 to the 8th October 2018 EGM Minutes.
- 13 **TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR NOVEMBER**
- 14 **RECEIPT OF THE MINUTES FROM THE LAST FINANCE COMMITTEE MEETING ON 12TH NOVEMBER 2018**
- 15 **RESOLUTION from Cllr T Kent No. 301**
Brandon Town Council resolves that the use of BACS, CHAPS, Faster Payments or Electronic Bank Transfers be acceptable methods of payment provided they be approved by two bank signatories and that this be approved by Full Council every two years as the Council is required to do under Financial Regulations.
- 16 **RECEIPT OF MINUTES FROM THE LAST PLANNING COMMITTEE MEETING –**
Planning Applications may be viewed in the Office.
- 17 **ELECTION OF ONE NEW MEMBER TO PLANNING COMMITTEE**
- 18 **RESOLUTION from Cllr V Lukaniuk No. 302**
Suffolk County Council seeks approval from Brandon Town Council to extend the double yellow lines by two bays at 75, High Street (fronting Rudlings and Wakelam Solicitors.)
- 19 **RESOLUTION from Cllr V Lukaniuk No. 303**
Suffolk County Council seeks approval from Brandon Town Council to extend the double yellow lines by one bay only at 71, High Street (fronting the Vets car park.)
- 20 **RESOLUTION from Cllr T Kent No. 304**
Brandon Town Council resolves to adopt the Grants Policy and Application Form as recommended by the Finance Committee.
- 21 **RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**
That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.