

Brandon Town Council  
Full Council Meeting  
Monday 6 July 2015

In the case of non-members, this agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844 Fax 01842 815491**

30 June 2015

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to attend a **FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL** to be held in the Council Chamber, The Old School House, Market Hill, Brandon on Monday 6 July 2015 at 1900hrs.

Mrs Christine Mason  
Town Clerk

Members requiring further information, or with specific questions, are asked to raise these with the Clerk at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

**AGENDA**

- 1. APOLOGIES FOR ABSENCE** and approval of reasons tendered.
- 2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.
- 3. TO RECEIVE, CONFIRM AND SIGN MINUTES**  
Of the Brandon Town Council Meeting of Monday 1 June 2015.
- 4. MATTERS ARISING** for information exchange only  
Of the Brandon Town Council Meeting of Monday 1 June 2015.
- 5. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident.
- 6. TO RECEIVE A REPORT FROM THE POLICE/RAF LAKENHEATH**
- 7. TO RECEIVE REPORTS** from County and /or District Councillors.
- 8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business.

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**9. ACCOUNTS**

9.1 Approval of payments – June 2015.

9.2 Approval to pay the July accounts prior to the September meeting.

9.3 To consider a donation request from The Voluntary Network.

**10. DATE FOR THE NINE STILES WALK**

To agree a date for the Annual Nine Stiles Walk.

**11. CEMETERY INSPECTION**

To agree a date for the Cemetery Inspection.

**12. EMERGENCY PLANNING PANEL AND THE EVENTS WORKING GROUP**

To appoint additional members to the Emergency Planning Panel and the Events Working Group.

**13. DIGITISATION OF CEMETERY RECORDS**

To consider a quotation for the digitisation of our cemetery records.

**14. Resolution from Cllr V Lukaniuk No. 153**

*That Brandon Town Council resolves to create a position or positions to report any issues relating to the general upkeep and appearance of the town.*

**15. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**16. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 1 June 2015.

**17. MATTERS ARISING**

From the Brandon Town Council Meeting of Monday 1 June 2015.

**18. CEMETERY MATTERS**

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