

Brandon Town Council  
Full Council Meeting  
Monday 6 March 2017

NOTE: In the case of non-members, this agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**

28 February 2017

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to attend the **FULL BRANDON TOWN COUNCIL MEETING** to be held in the Council Chamber, The Old School House, Market Hill, Brandon on Monday 6 March 2017 at 19.00.

Mrs Christine Mason  
Town Clerk

Members requiring further information, or with specific questions, are asked to raise these with the Clerk at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

**AGENDA**

- 1. APOLOGIES** for absence and approval of reasons tendered.
- 2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.
- 3. CLERKS REPORT**  
Report to follow.
- 4. PUBLIC FORUM** limited to 3 minutes' duration maximum per resident.
- 5. TO RECEIVE, CONFIRM AND SIGN MINUTES**  
Of the Full Brandon Town Council Precept Meeting of the 30 January 2017, the Minutes of the additional Precept Meeting of Tuesday 7 February 2017 and the Minutes of the Full Council Meeting of Monday 13 February 2017.
- 6. MATTERS ARISING**  
Of the Full Brandon Town Council Precept Meeting of the 30 January 2017, the Minutes of the Additional Precept Meeting of Tuesday 7 February 2017 and the Minutes of the Full Council Meeting of Monday 13 February 2017.

**7. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

**8. TO RECEIVE WRITTEN REPORTS** from County and District Councillors, Community Group Representatives.

**9. CORRESPONDENCE**

To receive any correspondence.

**10. URGENT BUSINESS**

Any items not on the agenda, but of such importance as to merit, in the Chairman's opinion, informing the Council.

**11. ACCOUNTS**

11.1 To approve the February 2017 payments.

11.2 To receive a request for a S137 donation from St Peter's Church Institute.

**12. RESOLUTION** from Cllr. N Vant No. 192.

Brandon Town Council resolves to amend Standing Order 24, a, i. to read 'inspect any land and /or premises, **let to a third party**, which the council has a right or duty to inspect'.

**13. RESOLUTION** from Cllr. P Callaghan No. 193.

Brandon Town Council resolves to create a Staffing Committee.

**14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**15. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Full Brandon Town Council Additional Precept Meeting of Tuesday 7 February 2017 and the Minutes of the Full Council Meeting of Monday 13 February 2017.

**16. MATTERS ARISING**

Of the Full Brandon Town Council Additional Precept Meeting of Tuesday 7 February 2017 and the Minutes of the Full Council Meeting of Monday 13 February 2017.

**17. NEW CEMETERY**

**18. GRAVEL PIT**

**19. HEALTH & SAFETY**

**20. STAFFING MATTERS**