

Brandon Town Council  
Full Council Meeting  
Monday 7 November 2016

NOTE: In the case of non-members, this agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844**

1 November 2016

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to attend the **FULL BRANDON TOWN COUNCIL MEETING** to be held in the Council Chamber, The Old School House, Market Hill, Brandon on Monday 7 November 2016 at 19.00.

Mrs Christine Mason  
Town Clerk

Members requiring further information, or with specific questions, are asked to raise these with the Clerk at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

**AGENDA**

- 1. APOLOGIES** for absence and approval of reasons tendered.
- 2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.
- 3. CLERK'S REPORT FROM THE LAST MEETING**
- 4. PUBLIC FORUM** limited to 3 minutes' duration maximum per resident.
- 5. TO RECEIVE, CONFIRM AND SIGN MINUTES**  
Of the Full Brandon Town Council Meeting of Monday 3 October 2016.
- 6. MATTERS ARISING** information exchange only of the Brandon Town Council Meeting of Monday 3 October 2016.
- 7. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

**8. TO RECEIVE WRITTEN REPORTS** from County and District Councillors, Community Group Representatives.

**9. ACCOUNTS**

9.1 To approve the October 2016 payments.

9.2 To approve a S137 donation to the Heritage Centre.

**10. TO RECONSIDER A S137 DONATION TO MARIE CURIE CANCER CARE**

A request has been made by Cllr. P Callaghan, Cllr. R Silvester and Cllr. T Simmons to bring this agenda item back to the table for reconsideration.

**11. RESOLUTION** from Cllr. N Vant No.180.

That Brandon Town Council resolves to:

1. Brandon Town Council ground staff are to carry out the work required to the trees this winter.
2. Cemetery and closed Churchyard: all trees to be pruned back to their original pollarding points.
3. Victoria Avenue: trees to be trimmed of twiggy growth to give a clear stem to three metres.
4. Minor equipment to be obtained as necessary.
5. Planning consent to be applied for immediately.

**12. RESOLUTION** from Cllr. P Callaghan No. 181.

That Brandon Town Council resolves to dissolve the events working party and establish a Community and Events Committee.

**13. CHRISTMAS FAYRE**

To draw up a list of volunteers to assist at the Christmas Fayre on Sunday 4 December 2016.

**14. POLISH MEMORIAL**

To receive a verbal update from Cllr. V Lukaniuk regarding the proposed Polish memorial.

**15. PRESENTATION FROM BRANDON IN BLOOM REGARDING THEIR PROPOSED PLANS FOR VICTORIA AVENUE.**

**16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**17. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Full Brandon Town Council meeting of Monday 3 October 2016.

**18. STAFFING MATTER**

Brandon Town Council  
Full Council Meeting  
Monday 7 November 2016