

Brandon Town Council
Full Council Meeting
Monday 1st April 2019

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 1st April 2019 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr P Etherington (Chair), Cllr B Brabbs, Cllr P Callaghan, Cllr I Horner, Cllr T Kent, Cllr V Lukaniuk, Cllr P MacLoughlin, Cllr D Palmer, Cllr P Ridgwell, Cllr R Silvester, Cllr S Smith, Cllr E Stewart, Cllr N Vant, Cllr P Wittam

Also Present: 20+ members of the public.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered.

None.

2. DECLARATION OF INTEREST and additions to Members Register of Interest.

Cllr S Smith, Cllr E Stewart and Cllr P Callaghan – Non-pecuniary interest agenda item 14, Resolution 310.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

- Of the Brandon Town Council Meeting of Monday 4th March 2019.

Proposer: Cllr N Vant

Seconder: Cllr B Brabbs

Resolution Record No: **BTC/254/1/Apr/19**

CARRIED: By unanimous vote: 11 for, 3 Councillors did not attend the meeting.

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 4TH MARCH 2019 BE APPROVED.

4. MATTERS ARISING for information exchange only of the Full Council Meeting of 4th March.

- Public footpaths No's 8 & 9 Clerk to investigate current situation with Suffolk County Council.

5 TO RECEIVE A REPORT FROM RAF LAKENHEATH

- Sqd Leader Neilds has now retired. We await confirmation of his replacement.

Signed.....

- 6 PUBLIC FORUM** Monthly event limited to 3 minutes duration maximum per resident.
- A resident commented that the condition of 9 Styles Walk is dreadful – they were directed to contact the Footpath’s Officer at Suffolk County Council to get the land owner to rectify the matter. They also raised the question as to why the Polling Station is not located at Old School House – this is due to insufficient space being available. They also raised the matter of the laying of the yellow lines being started and then stopped – this being due to the resurfacing work which is due to start.
 - A member of the public queried the costs of servicing the lift in Old School House – it was explained that this is a Health and Safety requirement.
 - Cllr MacLoughlin commented that we should ask Suffolk County Council to reinstate the drains that have been covered in previous resurfacing work in London Road and Thetford Road.
 - A member of the public donated a plaque from Brandon Station which he wished to go to the Heritage Centre.
 - A resident enquired what action Brandon Town Council was taking regarding Social Prescribing – it was explained by the Chair that there is a plan in place and would be carried forward to the new Council. They also requested information regarding which Councillors will be standing for re-election – it was explained that the closing date was 4pm on 3rd April and details would not be known until the 4th April.
- 7 TO RECEIVE WRITTEN REPORTS** from County and District Councillors, Working Party and Community Groups Representatives.
Reports were received.
- 8 TO RECEIVE WRITTEN REPORTS** from the Town Clerk and the Chairman’s Itinerary.
Reports were received.
- 9 CORRESPONDENCE** – None.
- 10 URGENT BUSINESS** any items the Chairman considers a matter of urgent business – None.
- 11 ACCOUNTS** To approve the payments for March 2019.
Proposer: Cllr I Horner
Seconder: Cllr E Stewart
Resolution Record No: **BTC/255/1/Apr/19**
CARRIED: By majority vote: 13 for, 1 abstention

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE PAYMENTS FOR MARCH 2019.

Signed.....

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Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
27/02/2019	416669	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	201150
28/02/2019		Mick Goodson	Reimbursement	36.00	0.00	36.00	201151
28/02/2019	935063190	Arco Ltd	Town Costs	30.92	6.18	37.10	201152
28/02/2019	3754 AFA214	Travis Perkins Ltd	Water Softener	18.48	3.70	22.18	201153
28/02/2019	6210261446	Lyreco UK Ltd	OSH Sundries	60.78	12.16	72.94	201154
04/03/2019	44812	Chase Timber	Orchard	24.77	4.96	29.73	201155
04/03/2019	44813	Chase Timber	Orchard	8.80	1.76	10.56	201155
07/03/2019	44845	Chase Timber	Orchard	34.94	6.99	41.93	201155
13/03/2019	44932	Chase Timber	Coulson Lane	155.73	31.15	186.88	201155
11/03/2019	176839	Fengate Fasteners Ltd	Orchard	1.93	0.39	2.32	201156
01/03/2019	21522	Suff. Ass. Of Loc. Cou.	Payroll Service	141.00	28.20	169.20	201157
01/03/2019	36437973	WPS Insurance Brokers	John Deere Gattor - Ins.	28.00	0.00	28.00	201158
13/03/2019	36635042	WPS Insurance Brokers	Polaris Ranger - Ins.	54.25	6.51	60.76	201158
19/03/2019	36748067	WPS Insurance Brokers	Polaris Ranger - Ins.	-47.67	-5.72	-53.39	201158
17/03/2019	P020160242	Stannah Lift Services Ltd	Lift Servicing	116.67	23.33	140.00	201159
11/02/2019	144811	Digital Copier Systems	Photocopier - Copies	186.51	37.29	223.80	Direct Debit
18/02/2019	187461	Everflow	Water OSH	14.66	0.00	14.66	Direct Debit
01/01/2019	369491	Cooleraid Ltd	Rental - Boiler	323.00	64.60	387.60	Direct Debit
05/01/2019	941325741	Trade UK	Christmas Event	35.64	7.11	42.75	Direct Debit
11/01/2019	942899423	Trade UK	Yard	29.16	5.83	34.99	Direct Debit
19/02/2019	953459221	British Gas	Old School House	380.85	19.04	399.89	Direct Debit
28/02/2019	H16E25B660	E.ON	Pillar 9 Market Hill	8.55	0.43	8.98	Direct Debit
01/03/2019	H16E27E340	E.ON	Pillar 8 Market Hill	17.18	0.86	18.04	Direct Debit
01/03/2019	H16E3A36E1	E.ON	Cemetery Yard	125.23	6.26	131.49	Direct Debit
03/03/2019	H10176C8BC	E.ON	Old School House	119.30	5.97	125.27	Direct Debit
07/03/2019	H1017E3134	E.ON	Christmas Tree Pillar	9.04	0.45	9.49	Direct Debit
04/03/2019	M034 OE	BT	OSH Phone	25.12	5.02	30.14	Direct Debit
14/03/2019		Public Works Loans	OSH Loan	6779.46	0.00	6779.46	Direct Debit
16/03/2019	200821	Everflow	Water OSH	16.29	0.00	16.29	Direct Debit
20/03/2019		Anglia in Bloom	Cemetery Entry	40.00	0.00	40.00	BACS
12/02/2019	SB201805052	PKF Littlejohn LLP	Audit Fees	1775.00	355.00	2130.00	BACS
28/02/2019	1936	Evolution Town Plan.	New Cemetery	818.85	163.77	982.62	BACS
21/03/2019	67673	Culford Waste Ltd	Empty Skip	216.67	43.33	260.00	BACS

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR MARCH

The Income and Expenditure Statement against Budget for March was received.

13 TO NOTE MINUTES OF PLANNING COMMITTEE of 25th March 2019.

The minutes from the last Planning Meeting were received. Cllr MacLoughlin queried the comments made against the planning application in St. Benedicts. It was explained that the Council were awaiting confirmation of ownership of the land.

14 RESOLUTION from Cllr P Callaghan No. 310

Brandon Town Council resolves to sponsor the Brandon Festival and make a contribution of £1,080.

Seconder: Cllr P Ridgwell

Resolution Record No: **BTC/256/1/Apr/19**

CARRIED: By majority vote: 9 for, 5 abstentions

Signed.....

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A lengthy discussion took place. Councillor P MacLoughlin called for a named vote.

For: Cllrs MacLoughlin, Smith, Ridgwell, Silvester, Callaghan, Stewart, Palmer, Kent, Vant.

Against: Cllr Brabbs

Abstentions: Cllrs Horner, Wittam, Lukaniuk, Etherington.

15 CEMETERY UPDATE

Planning has been passed subject to the confirmation of the grave depths being established.

16 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr V Lukaniuk

Seconder: Cllr B Brabbs

Resolution Record No: **BTC/257/1/Apr/19**

CARRIED: Unanimous

The meeting closed at 9:07pm

Signed.....