

Brandon Town Council
Full Council Meeting
Monday 10th June 2019

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 10th June 2019 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr V Lukaniuk (Chair), Cllr G Brocklehurst, Cllr P Callaghan, Cllr D Palmer,
Cllr M Rickard, Cllr P Ridgwell, Cllr E Stewart, Cllr C Whiteman, Cllr P Wittam

Also Present: 25+ members of the public.

- 1 **APOLOGIES** for absence and approval of reasons tendered – None.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest – None.

3 TO RECEIVE, CONFIRM AND SIGN MINUTES

- Of the Brandon Town Council Meeting of Monday 13th May 2019.

Proposer: Cllr E Stewart

Seconder: Cllr P Wittam

Resolution Record No: **BTC/08/10/Jun/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 13TH MAY 2019 BE APPROVED.

4 CO-OPTION TO BRANDON TOWN COUNCIL

Written applications were received from six candidates. Each candidate was given three minutes to introduce themselves and were asked a variety of questions from the Councillors. A ballot was held and counted by the Clerk and Cllr Lukaniuk. Mr Neal King, Mrs Annette Meadows and Mr Samuel Skinner were duly co-opted to Brandon Town Council by majority votes. The declaration of Acceptance of Office and Register of Interests were duly signed.

- 5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 13th May 2019.

A discussion ensued regarding the proposed dates for meetings 19/20. Further discussion is planned for a subsequent meeting.

6 TO RECEIVE A REPORT FROM RAF LAKENHEATH

Sqd Leader Turnbull was unable to attend the meeting. He will be attending the July meeting.

- 7 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – None.

Signed.....

8 TO RECEIVE REPORTS from County and District Councillors and Community Groups Representatives.

The Chairman stated that the proposed move of Forest Surgery to the Leisure Centre is being investigated further by SCG. It was reported that the Bikers Bash attracted approximately 180 bikes. The Open Gardens Scheme raised approximately £800 for St Nicholas Hospice. The Heritage Centre received approximately 50 visitors over the weekend.

Cllr Wittam reported he will be meeting with County representatives regarding surface water drainage from buildings in High Street exiting over pavements.

The Chairman requested information regarding the blocked drains on the A1065 to be forwarded to him.

9 TO RECEIVE WRITTEN REPORTS from the Town Clerk and the Chairman's Itinerary.
Report was received from the Town Clerk.

10 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

- A resident raised the issue of the bridge flooding due to the road drains being blocked. District Councillor to resolve this.
- The issue of cyclists riding without due care and attention on pavements was brought to the attention of the Council.
- A member of the public voiced his concern regarding the previous discussion of the HGV ban. The Chairman assured the meeting that nothing would happen until consultation with local businesses has taken place.
- Another resident stated he was pleased to learn of the proposed HGV ban but wished to ensure that air quality was addressed also. They stated that they were concerned about the Council Tax being increased but without increased services.
- A resident requested information regarding the sealed bids for surplus equipment. The Clerk explained that this was being dealt with under confidential.

11 CORRESPONDENCE

- Suffolk County Council – prohibition of waiting on Crown Street, Edmund Road & Woodlands Rise – information was received.
- Letter from Reg Silvester re Parking at Coulson Lane – letter was received.

12 TO RECEIVE A REPORT FROM LINGHEATH AND ATMERE TRUSTS
Reports were received.

13 ACCOUNTS To approve the payments for May 2019.

Proposer: Cllr E Stewart

Seconder: Cllr P Wittam

Resolution Record No: **BTC/09/10/Jun/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE PAYMENTS FOR MAY 2019.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 10th June 2019

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
09/05/2019	493760	Ben Burgess	Gator	17624.00	3524.80	21148.80	201194
10/05/2019	78773	SCH Supplies Ltd	Water Bowser	1890.00	378.00	2268.00	201195
03/04/2019	104109	Thetford Garden Centre	Consumables	35.81	7.16	42.97	201196
01/05/2019	416750	J & D Green	Bus Shelter Cleaning	50.00	0.00	50.00	201197
22/05/2019	273480	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	201197
01/05/2019	078S194462	EU Ltd	Yard	24.00	4.80	28.80	201198
18/04/2019	AMA674-01	Amazi Consulting Ltd	New Cemetery	750.00	150.00	900.00	201199
07/05/2019	arc677-0005	TownsWeb Archiving	Burial Records Search	250.00	50.00	300.00	201200
08/05/2019	45505	Chase Timber Products	Orchard	19.04	3.81	22.85	105221
20/05/2019	9783	Brandon Auto Electrics	Gator Beacons	120.00	24.00	144.00	105222
31/05/2019	20190000584	Finevale Service Station	Fuel	192.83	38.56	231.39	105223
31/05/2019	6210264764	Lyreco	Stationery	54.00	10.80	64.80	105224
31/05/2019	7389	L & M Signs	OSH Maintenance	42.00	8.40	50.40	105225
31/05/2019	180329	Fengate Fasteners Ltd	Yard Consumables	55.39	11.08	66.47	105226
31/05/2019	8741	Brandon Life Ltd	Advertisement	29.00	0.00	29.00	105227
02/05/2019	K74646	Ernest Doe & Sons Ltd	Yard Consumables	8.16	1.63	9.79	105228
07/05/2019	K74827	Ernest Doe & Sons Ltd	Yard Consumables	10.12	2.02	12.14	105228
14/05/2019	K75195	Ernest Doe & Sons Ltd	Yard Consumables	3.69	0.74	4.43	105228
16/05/2019	K75339	Ernest Doe & Sons Ltd	Mower	9065.00	1813.00	10878.00	105228
20/05/2019	K91346	Ernest Doe & Sons Ltd	Mower Trade-in	-400.00	0.00	-400.00	105228
30/05/2019	K76054	Ernest Doe & Sons Ltd	Mower Repair	363.77	72.75	436.52	105228
05/06/2019		HMRC	NICS	1104.71	0.00	1104.71	105229
30/04/2019		G Cock	Reimbursement	46.49	5.50	51.99	105230
29/03/2019	74746902	Anglian Water	Water Yard	537.47	0.00	537.47	Direct Debit
11/04/2019	FLGA7347107	BNP Paribas Leasing	Photocopier	435.00	87.00	522.00	Direct Debit
23/04/2019	M016 3Z	BT	OSH Phone	53.80	10.76	64.56	Direct Debit
28/04/2019	H171B064E7	E.ON	Pillar 9 Market Hill	8.36	0.42	8.78	Direct Debit
28/04/2019	H171AC5CB6	E.ON	Pillar 8 Market Hill	10.08	0.50	10.58	Direct Debit
29/04/2019	H1026D12E3	E.ON	Christmas Tree Pillar	7.78	0.39	8.17	Direct Debit
29/04/2019	H171B8763D	E.ON	Cemetery Yard	44.37	2.22	46.59	Direct Debit
29/04/2019	H1026ED785	E.ON	Old School House	71.47	3.57	75.04	Direct Debit
05/05/2019	M036 87	BT	OSH Phone	25.00	5.00	30.00	Direct Debit
08/05/2019	Q005 4G	BT	OSH Phone	145.78	29.15	174.93	Direct Debit
15/05/2019	97343614	Neopost	Postage	50.00	0.00	50.00	Direct Debit
18/05/2019	267110	Everflow	Water OSH	19.36	0.00	19.36	Direct Debit
28/05/2019	1095468	West Suffolk	Yard Waste	74.33	0.00	74.33	Direct Debit
21/05/2019	1099684	West Suffolk	OSH Waste	-27.30	0.00	-27.30	Direct Debit
02/05/2019		Ashtons Legal	New Cemetery	25000.00	0.00	25000.00	BACS
02/05/2019		Ashtons Legal	New Cemetery	50000.00	0.00	50000.00	BACS

14 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR MAY

The statement was not issued due to year end not yet being completed.

15 TO REVIEW THE TERMS OF REFERENCE for Planning, Finance and Staffing Committees.

The Terms of Reference for Planning were reviewed. Finance and Staffing matters will be discussed at Full Council meetings.

Signed.....

16 TO APPOINT MEMBERS to Planning, Finance and Staffing Committees.

Planning Committee members:- Cllrs Lukaniuk, Wittam, Brocklehurst, Whiteman and Meadows.

17 TO THE REVIEW AND ADOPTION OF APPROPRIATE STANDING ORDERS AND FINANCIAL REGULATIONS

The Standing Orders and Financial Regulations have been reviewed and adopted with no change.

18 RESOLUTION from Cllr V Lukaniuk No. 318

Brandon Town Council resolves to seek approval from members to enforce a possible HGV ban in Brandon, except for access.

RESOLUTION WITHDRAWN

19 RESOLUTION from Cllr V Lukaniuk No. 319

Brandon Town Council resolves to create a small nursery of lime trees for the possible use in the new cemetery.

It was proposed the resolution be amended to remove the word "lime".

Proposer: Cllr G Brocklehurst

Seconder: Cllr C Whiteman

Resolution Record No: **BTC/10/10/Jun/19**

CARRIED: Unanimous

Brandon Town Council resolves to create a small nursery of trees for the possible use in the new cemetery.

Proposer: Cllr G Brocklehurst

Seconder: Cllr E Stewart

Resolution Record No: **BTC/11/10/Jun/19**

CARRIED: By majority vote: 11 for, 1 against

BRANDON TOWN COUNCIL RESOLVES TO CREATE A SMALL NURSERY OF TREES FOR THE POSSIBLE USE IN THE NEW CEMETERY.

20 RESOLUTION from Cllr D Palmer No. 320

Brandon Town Council resolves to approve the payment along with the annual increase, (normally in line with inflation) to Brandon Remembrance Playing Fields Association.

Seconder: Cllr E Stewart

Resolution Record No: **BTC/12/10/Jun/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE PAYMENT ALONG WITH THE ANNUAL INCREASE, (NORMALLY IN LINE WITH INFLATION) TO BRANDON REMEMBRANCE PLAYING FIELDS ASSOCIATION.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 10th June 2019

21 RESOLUTION from Cllr P Callaghan No. 321

Brandon Town Council resolves that the only flags to be flown on Council buildings and Council lands shall be the Flag of Suffolk and the Union Jack.

There was a debate regarding this resolution which was then withdrawn.

RESOLUTION WITHDRAWN

22 RESOLUTION from Cllr P Callaghan No. 322

Brandon Town Council resolves to establish a working party of two Councillors and twelve residents to be known as Brandon 2030, which will draw up long-term plans for the town.

Seconder: Cllr E Stewart

Resolution Record No: **BTC/13/10/Jun/19**

FAILED: 2 for, 7 against, 3 abstentions

23 RESOLUTION from Cllr P Callaghan No. 323

Brandon Town Council resolves to adopt the policy on communications drawn up by the Town Clerk.

Seconder: Cllr E Stewart

Resolution Record No: **BTC/14/10/Jun/19**

FAILED: 2 for, 10 against

24 CEMETERY UPDATE

The clerk outlined the current situation and reported that a meeting with the Council solicitors and planning consultant will take place at the end of June.

25 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/15/10/Jun/19**

CARRIED: Unanimous

The meeting closed at 9:40pm

Signed.....