

Brandon Town Council
Full Council Meeting
Monday 14th October 2019

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 14th October 2019 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr V Lukaniuk (Chair), Cllr G Brocklehurst, Cllr S Corciulo, Cllr N King, Cllr D Palmer,
Cllr M Rickard, Cllr P Ridgwell, Cllr S Skinner, Cllr C Whiteman, Cllr P Wittam

Also Present: 10+ members of the public.

- 1 **APOLOGIES** for absence and approval of reasons tendered – None.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest –None.
- 3 **TO RECEIVE A REPORT FROM SQN LDR TURNBULL - RAF LAKENHEATH**
Sqd Leader Turnbull confirmed a letter had been sent to Lakenheath contractors regarding traffic movements through Brandon.
He confirmed RAF Lakenheath will not close until 2028 at the earliest. Cllr Brocklehurst questioned if the sequencing of the traffic lights had been changed at the junction of Wangford Road and Brandon Road. Sqd Leader is to confirm this.
- 4 **TO RECEIVE A REPORT FROM LAUREN WHITE-MILLER - WEST SUFFOLK COUNCIL ON SOCIAL PRESCRIBING**
Lauren White-Miller outlined the service that is being offered in Brandon. At the end of the presentation she took questions from the public and Councillors.
Leaflets are available from Brandon Town Council on Market Hill and the Harvest Centre.
- 5 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
- Of the Brandon Town Council Meeting of Monday 9th September 2019.
Proposer: Cllr V Lukaniuk
Seconder: Cllr P Wittam
Resolution Record No: **BTC/50/14/Oct/19**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 9TH SEPTEMBER 2019 BE APPROVED.

Signed.....

6 MATTERS ARISING for information exchange only of the Full Council Meeting of 9th September 2019.

Cllr Peter Ridgwell expressed concern that no land on the Brandon North development allowed for possible construction of a Brandon bypass.

He also brought to the Councils attention the lack of car parking in Brandon. Cllr David Palmer stated that a group from West Suffolk Council is currently investigating the issue.

7 URGENT BUSINESS any items the Chairman considers a matter of urgent business.

Cllr Whiteman raised the issue of the lack of road markings on Bury Road. Cllr Lukaniuk stated that he had been in contact with Suffolk Highways regarding this issue and had been informed the lead time to resolve the matter is approximately three weeks.

Cllr Ridgwell commented on the change of the day for emptying the waste bins.

8 TO RECEIVE REPORTS from County, District and Town Councillors and Community Groups Representatives.

Cllr V Lukaniuk reported that he was progressing the incident of the aggregate being strewn across the railway crossing, High Street and Thetford Road. Norfolk County Council and Suffolk County Council are very aware of the issue and further action is pending.

Cllr P Wittam reported control of parking had not yet been passed to the County Council from the police due to legislation being stalled by the Brexit negotiations in Parliament. This may happen at the end of 2019 or early 2020.

Cllr D Palmer added that he had also reported the lack of white lines on Bury Road to County.

Cllr P Ridgwell expressed concern that the disabled parking bay adjacent to the post office in the High Street may not be legal because it is marked in white paint. Clerk to progress this.

He also stated that the white line on the right turn lane at the traffic lights outside the Flintknappers had not been reinstated. Cllr Lukaniuk is to further investigate.

Cllr Ridgwell described his journey on the new train service to Cambridge and the presentation given by Greater Anglia at the station.

He reported that a seat on the new train had been damaged by an overheating phone charger.

He stated that during volunteering at the Heritage Centre a good number of visitors were received.

Cllr Brocklehurst reported on the Anglia in Bloom awards and the progress for the Christmas event.

9 TO RECEIVE WRITTEN REPORTS from the Town Clerk and the Chairman's Itinerary.

Report was received from the Town Clerk.

10 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

A resident expressed great concern again regarding the flooding of the approach to the bridge at the bottom of the High Street, causing difficulty for pedestrians and motorists alike. Cllr Lukaniuk stated that he would be speaking to Highways regarding this issue which has not been resolved.

A member of public wished to reinforce the issue of lack of white lines and cats eyes on Bury Road and stated that the last time the road was resurfaced this issue was not addressed for nine months. He also stated that a lady had tragically lost her life on that road. He requested a campaign to get the haunches filled and the road widened.

A resident thanked the Council for their efforts on issues in Brandon.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 14th October 2019

A member of the public requested information on the progress of the new Brandon Town Council website. Cllr Lukaniuk confirmed that it had now been approved by the Council. Cllr Brocklehurst stated that difficulty had been experienced in gaining access to the server, but this has now been resolved.

They also made comment on the resolution to rescind the restriction on the number of benches in the cemetery. He then requested item 22 on the agenda be moved into the public section of the meeting, as it appeared it was not a confidential matter.

11 CORRESPONDENCE

- Suffolk Constabulary – Increase in thefts from vehicles – information was received.
- Suffolk Constabulary – Partner Funded PCSO’s – information was received.

12 ACCOUNTS To approve the payments for September 2019.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/51/14/Oct/19**

CARRIED: Unanimous

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
09/09/2019		CMS		45.00	0.00	45.00	105424
24/09/2019	R13715	Cyan	Cemetery Bench	533.32	106.67	639.99	105425
27/09/2019	R13726	Cyan	Cemetery Bench	533.32	106.67	639.99	105425
26/08/2019	104137	Thetford Garden Centre	Town Costs	45.83	9.16	54.99	105426
05/09/2019	56205	Blademaster	Town Costs	15.00	3.00	18.00	105427
06/09/2019	3754 AFJ748	Travis Perkins Ltd	OSH Maintenance	19.60	3.92	23.52	105428
19/09/2019	3754 AFK425	Travis Perkins Ltd	BRPF	19.36	3.87	23.23	105428
09/09/2019	ESI1079568	ESE Direct Ltd	Events	130.00	26.00	156.00	105429
11/09/2019	316168	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	105430
17/09/2019	1085131466	Stannah Lift Sers Ltd	OSH Maintenance	116.67	23.33	140.00	105431
18/09/2019	46886	Chase Timber Products	Cemetery	16.82	3.36	20.18	105432
27/09/2019	46980	Chase Timber Products	Cemetery	56.00	11.20	67.20	105432
19/09/2019	1104024	West Suffolk Council	Election Expenses	21.34	0.00	21.34	105433
20/09/2019		Mr M Goodson	Reimbursement	30.60	0.00	30.60	105434
23/09/2019	185758	Fengate Fasteners Ltd	Town Costs	64.18	12.84	77.02	105435
30/09/2019	186133	Fengate Fasteners Ltd	Town Costs	84.40	16.88	101.28	105435
27/09/2019	936470930	Arco Ltd	PPE	247.81	49.56	297.37	105436
28/09/2019	SB20193998	PKF Littlejohn LLP	External Audit	600.00	120.00	720.00	105437
30/09/2019	807942	Wicksteed Leisure Ltd	Swings - Playing fields	514.72	102.94	617.66	105438
30/09/2019	6210269046	Lyreco UK Ltd	Stationery	31.14	6.23	37.37	105439
05/10/2019		HMRC	NICS	1193.85	0.00	1193.85	105440
30/09/2019		Suffolk County Council	Platform Licence - Christmas	70.00	0.00	70.00	105441
30/09/2019		West Suffolk Council	TENS Licence - Christmas	21.00	0.00	21.00	105442
30/09/2019		Suffolk County Council	Road Closure - Christmas	50.00	0.00	50.00	105443
		Void Cheque	Void Cheque	0.00	0.00	0.00	105444
30/09/2019	22491	Suff. Assn. of Loc. Cou.	Payroll	180.00	36.00	216.00	105445
30/09/2019		Mr V Lukaniuk	Reimbursement	100.05	0.00	100.05	105446
30/09/2019	20190001027	Finevale Service Station	Fuel	111.62	22.32	133.94	105447

Signed.....

Brandon Town Council
Full Council Meeting
Monday 14th October 2019

31/07/2019	111250	Corona Corporate Sols	Photocopier Warranty	304.00	60.80	364.80	Direct Debit
06/08/2019	111834	Corona Corporate Sols	Photocopier Copies	221.89	44.38	266.27	Direct Debit
21/08/2019	M020 LU	BT	OSH Phone	55.50	11.10	66.60	Direct Debit
22/08/2019	952728259	British Gas	OSH	28.54	1.42	29.96	Direct Debit
28/08/2019	H17884B8C6	E.ON	Pillar 9 Market Hill	7.78	0.39	8.17	Direct Debit
29/08/2019	H10431ACCF	E.ON	Christmas Tree Pillar	7.78	0.39	8.17	Direct Debit
29/08/2019	H1789FCD5A	E.ON	Cemetery Yard	13.78	0.69	14.47	Direct Debit
01/09/2019	H178BFDB7A	E.ON	Pillar 8 Market Hill	10.13	0.51	10.64	Direct Debit
01/09/2019	H10439CE63	E.ON	Old School House	118.79	5.94	124.73	Direct Debit
16/09/2019		Public Works Loans	OSH Loan	6779.46	0.00	6779.46	Direct Debit
04/09/2019	M040 QC	BT	OSH Phone	26.30	5.26	31.56	Direct Debit
25/09/2019	97343619	Neopost	Postage	50.00	0.00	50.00	Direct Debit
18/09/2019	349581	Everflow	Water OSH	22.53	0.00	22.53	Direct Debit
28/09/2019	1095468	West Suffolk Council	Yard Waste	74.33	0.00	74.33	Direct Debit

13 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR JULY/AUGUST 2019

The Income and Expenditure Statement against Budget for July/August was received.

14 TO NOTE MINUTES OF PLANNING COMMITTEE of 23rd September 2019.

The minutes from the last Planning Meeting were received.

15 TO RECEIVE A REPORT FROM THE CHRISTMAS LIGHTING/EVENT WORKING PARTY FROM THE CHAIRMAN CLLR G BROCKLEHURST

Report was received.

16 RESOLUTION from Cllr D Palmer No. 340

Brandon Town Council resolves to move bank accounts from Barclays to Handelsbanken.

Deferred. Clerk to find other alternatives.

17 RESOLUTION from Cllr G Brocklehurst No. 341

Brandon Town Council resolves to rescind resolution BTC/132/07/Nov/05 and no further action be taken against placement of benches over the stated amount.

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/52/14/Oct/19**

CARRIED: By majority vote: 8 for, 2 abstention

BRANDON TOWN COUNCIL RESOLVES TO RESCIND RESOLUTION BTC/132/07/NOV/05 AND NO FURTHER ACTION BE TAKEN AGAINST PLACEMENT OF BENCHES OVER THE STATED AMOUNT.

The above resolution replaces previous restrictive resolutions regarding the number of benches.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 14th October 2019

18 RESOLUTION from Cllr G Brocklehurst No. 342

Brandon Town Council resolves to install a second bench seat fronting the War Memorial in the second quadrant or North West quadrant. To replicate the one already in place. Curved bench in teak with back and armrests to stand on a concrete pad, padlocked to a shackle. Image attached. From funds that are in place.

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/53/14/Oct/19**

CARRIED: By majority vote: 8 for, 2 abstention

BRANDON TOWN COUNCIL RESOLVES TO INSTALL A SECOND BENCH SEAT FRONTING THE WAR MEMORIAL IN THE SECOND QUADRANT OR NORTH WEST QUADRANT. TO REPLICATE THE ONE ALREADY IN PLACE. CURVED BENCH IN TEAK WITH BACK AND ARMRESTS TO STAND ON A CONCRETE PAD, PADLOCKED TO A SHACKLE. IMAGE ATTACHED. FROM FUNDS THAT ARE IN PLACE.

19 DISCUSSION to make all resolutions searchable as a PDF file/spreadsheet in order to find them in the future. Moved from confidential.

General discussion on subject. Clerk to trial.

20 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr V Lukaniuk

Seconder: Cllr G Brocklehurst

Resolution Record No: **BTC/54/14/Oct/19**

CARRIED: Unanimous

21 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Full Council Meeting of 9th September 2019.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/55/14/Oct/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 9TH SEPTEMBER 2019 BE APPROVED.

22 RESOLUTION from Cllr S Skinner No. 343

Brandon Town Council resolves to purchase a replacement leaf blower from Ernest Doe.

Withdrawn.

The meeting closed at 9:15pm

Signed.....