

Brandon Town Council
Full Council Meeting
Monday 4th February 2019

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 4th February 2019 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr B Brabbs, Cllr P Callaghan, Cllr P Etherington, Cllr I Horner, Cllr T Kent,
Cllr V Lukaniuk, Cllr P MacLoughlin, Cllr P Ridgwell, Cllr S Smith, Cllr E Stewart,
Cllr N Vant, Cllr P Wittam

Also Present: 15+ members of the public.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered.
Cllr D Palmer, Cllr R Silvester

2. DECLARATION OF INTEREST and additions to Members Register of Interest – None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

- Of the Brandon Town Council Meeting of Monday 7th January 2019.

Proposer: Cllr E Stewart

Seconder: Cllr P Wittam

Resolution Record No: **BTC/237/4/Feb/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 7TH JANUARY 2019 BE APPROVED.

- Of the Brandon Town Council Precept Meeting of Monday 21st January 2019.

Proposer: Cllr B Brabbs

Seconder: Cllr T Kent

Resolution Record No: **BTC/238/4/Feb/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE PRECEPT MEETING OF MONDAY 21ST JANUARY 2019 BE APPROVED.

4. MATTERS ARISING for information exchange only of the Full Council Meeting of 7th January.

- Cllr P Ridgwell confirmed polling station for Brandon East will be at the Day Care Centre.

- Cllr P Ridgwell confirmed that a group are tempting to get Brandon Station listed.

5 TO RECEIVE A REPORT FROM RAF LAKENHEATH

- Sqd Leader Neilds was unable to attend.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 4th February 2019

- 6 PUBLIC FORUM** Monthly event limited to 3 minutes duration maximum per resident.
- Cllr P Etherington announced that Brandon Town Council has now completed on the purchase of the new cemetery, awaiting planning permission.
 - A resident queried news on the development of the health hub. Cllr V Lukaniuk confirmed there was no news at this time.
 - A query was also received regarding the Old Community Centre development and the provision of parking.
 - Another resident expressed concern at the amount of parking on Market Hill and general traffic issues throughout Brandon including transit of HGV's on Bury and Rattlers Road.
 - Some concern was expressed regarding the amount of concrete dust emanating from works alongside Brandon Station.
 - Cllr P Wittam gave a short description of the impending construction of a set down area in Wangford Road associated with the development at RAF Lakenheath.
 - A resident enquired who maybe standing for election. It was confirmed by Cllr P Etherington that until nominations have been received this information will not be known.
- 7 TO RECEIVE WRITTEN REPORTS** from County and District Councillors, Working Party and Community Groups Representatives.
Reports were received.
- 8 TO RECEIVE WRITTEN REPORTS** from the Town Clerk and the Chairman's Itinerary.
Reports were received.
- 9 CORRESPONDENCE**
- Suffolk Highways – double yellow lines to be installed in the vicinity of IES Breckland.
 - Suffolk C.C. – changes to School Travel policy – information was received.
 - Brandon Library – changes to opening hours – information was received.
- 10 URGENT BUSINESS** any items the Chairman considers a matter of urgent business.
Cllr T Kent reported that a complaint received by the Standards Officer has been investigated. It has been concluded that there is no case to answer and no further action will be taken.
- 11 ACCOUNTS**
- 11.1** To approve the payments for January 2019
Proposer: Cllr S Smith
Seconder: Cllr E Stewart
Resolution Record No: **BTC/239/4/Feb/19**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE PAYMENTS FOR JANUARY 2019.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 4th February 2019

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
14/12/2018	934649200	Arco Ltd	PPE	57.30	11.46	68.76	105387
31/12/2018	1411950	Cooleraid	OSH Cleaning Water Dis.	17.00	3.40	20.40	105388
31/12/2018	20180001411	Finevale Service Station	Fuel	68.33	13.67	82.00	105389
05/01/2019	8565	Brandon Life Ltd	Advertising	26.00	0.00	26.00	105390
13/01/2019	BTC016	Terry Hawkins	Website Updates	90.00	0.00	90.00	105391
14/01/2019	174296	Fengate Fasteners Ltd	Security Chain	6.82	1.36	8.18	105392
14/01/2019	174297	Fengate Fasteners Ltd	Padlocks	31.25	6.25	37.50	105392
20/01/2019	M013 SB	BT	OSH Lift Line	93.80	10.76	104.56	105393
20/12/2018	104086	Thetford Garden Centre	Horticulture	34.97	6.99	41.96	105394
24/01/2019	44417	Chase Timber Products	Horticulture	18.45	3.69	22.14	105395
24/01/2019	44418	Chase Timber Products	Horticulture	6.10	1.22	7.32	105395
28/01/2019	174990	Fengate Fasteners Ltd	Horticulture	12.94	2.59	15.53	105396
28/01/2019	174991	Fengate Fasteners Ltd	Horticulture	8.45	1.69	10.14	105396
02/01/2019		Flagship Housing	Garage rent	127.24	0.00	127.24	Direct Debit
06/12/2018	9734369	Neopost Ltd	Postage	50.00	0.00	50.00	Direct Debit
29/12/2018	H16A793AD8	EON	Cemetery Yard	129.44	6.47	135.91	Direct Debit
29/12/2018	H1006C5AD9	EON	Christmas Tree Pillar	24.40	1.22	25.62	Direct Debit
06/01/2019	H10084234E	EON	Old School House	103.03	5.15	108.18	Direct Debit
06/01/2019	H16AE0A447	EON	Pillar 8 Market Hill	14.93	0.75	15.68	Direct Debit
06/01/2019	H16AE0A523	EON	Pillar 9 Market Hill	12.24	0.61	12.85	Direct Debit
28/01/2019	1066164	Forest Heath	OSH Waste	26.52	0.00	26.52	Direct Debit
28/01/2019	1066401	Forest Heath	Yard Waste	72.09	0.00	72.09	Direct Debit
05/01/2019		HMRC	NICS	918.38	0.00	918.38	BACS
17/01/2019	181	Acerwood Services	Trees Victoria Avenue	5575.50	0.00	5575.50	BACS
21/12/2018	38712	Ashtons Legal	New Cemetery	7746.50	1549.30	9295.80	BACS
30/12/2018	65585	Alan R Cross & Son	Fire Alarm	90.00	18.00	108.00	BACS
01/01/2019		Federation of Burial	Membership	125.00	18.20	143.20	BACS
17/01/2019		Ashtons Legal	Legal Fees	200.00	0.00	200.00	BACS

11.2 RESOLUTION from Cllr P Etherington No. 306

To confirm S137 grant of £400 to Brandon & Santon Downham Neighbourhood Watch

Proposer: Cllr E Stewart

Seconder: Cllr P Wittam

Resolution Record No: **BTC/240/4/Feb/19**

CARRIED: Unanimous

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR JANUARY

The Income and Expenditure Statement against Budget for January was received.

16 RESOLUTION from Cllr B Brabbs No. 307

Brandon Town Council resolves to approve the installation of a field gate at the Coulson Lane end of the Orchard to facilitate the entrance of the works truck and trailer, at a cost of approximately £250.00.

Seconder: Cllr E Stewart

Resolution Record No: **BTC/241/4/Feb/19**

CARRIED: Unanimous

Signed.....

Brandon Town Council
Full Council Meeting
Monday 4th February 2019

13 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr I Horner

Seconder: Cllr B Brabbs

Resolution Record No: **BTC/242/4/Feb/19**

CARRIED: Unanimous

The meeting closed at 8:40pm

Signed.....