

Brandon Town Council
Full Council Meeting
Monday 4th March 2019

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 4th March 2019 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr P Etherington (Chair), Cllr B Brabbs, Cllr I Horner, Cllr T Kent, Cllr V Lukaniuk,
Cllr P MacLoughlin, Cllr D Palmer, Cllr P Ridgwell, Cllr E Stewart, Cllr N Vant,
Cllr P Wittam

Also Present: 20+ members of the public.

1. **APOLOGIES FOR ABSENCE** and approval of reasons tendered.
Cllr P Callaghan, Cllr R Silvester, Cllr S Smith

2. **DECLARATION OF INTEREST** and additions to Members Register of Interest – None.

3. **TO RECEIVE, CONFIRM AND SIGN MINUTES**

- Of the Brandon Town Council Meeting of Monday 4th February 2019.

Proposer: Cllr N Vant

Seconder: Cllr I Horner

Resolution Record No: **BTC/248/4/Mar/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 4TH FEBRUARY 2019 BE APPROVED.

4. **MATTERS ARISING** for information exchange only of the Full Council Meeting of 4th February.
- Cllr P Ridgwell queried the number and frequency of vehicles parking on Market Hill. He also raised the issue of parking restrictions in Brandon.
- Cllr P Etherington gave an overview of what will be happening with the parking restrictions.

5 **TO RECEIVE A REPORT FROM RAF LAKENHEATH**

- Sqd Leader Neilds was unable to attend.

Signed.....

- 6 PUBLIC FORUM** Monthly event limited to 3 minutes duration maximum per resident.
- A member of the public gave thanks to all Councillors for updating them on general issues within Brandon.
 - A resident reported that it was unlikely the proposed demolition of the railway station would be stopped. A full report will appear in the Weeting News. It is likely that the signal box will also be demolished shortly.
 - The meeting was informed that the Council Tax in Bury will be frozen and that in Brandon will be aligned over a number of years.
 - A query was received regarding the lack of facilities in Brandon compared with Bury, this includes a community centre.
 - The meeting was informed that Brandon Life can carry advertisements for prospective candidates in the upcoming election providing they are proper and abide by election rules.
 - It was queried whether something could be done about support for a community centre.
- 7 TO RECEIVE WRITTEN REPORTS** from County and District Councillors, Working Party and Community Groups Representatives.
Reports were received.
- 8 TO RECEIVE WRITTEN REPORTS** from the Town Clerk and the Chairman's Itinerary.
Reports were received.
- 9 CORRESPONDENCE**
- British Red Cross – Bucket collection at Tesco Brandon – information was received.
 - Disability Liaison Group – Event at Brandon Leisure Centre – information was received.
- 10 URGENT BUSINESS** any items the Chairman considers a matter of urgent business.
Cllr P Etherington proposed that an advertisement be placed in various locations, including Brandon Life for the seasonal town keeper.
Proposer: Cllr T Kent
Seconder: Cllr P Ridgwell
Resolution Record No: **BTC/249/4/Mar/19**
CARRIED: Unanimous
- BRANDON TOWN COUNCIL RESOLVES AN ADVERTISEMENT BE PLACED IN VARIOUS LOCATIONS, INCLUDING BRANDON LIFE FOR THE SEASONAL TOWN KEEPER.
- 11 ACCOUNTS** To approve the payments for February 2019.
Proposer: Cllr P Etherington
Seconder: Cllr E Stewart
Resolution Record No: **BTC/250/4/Mar/19**
CARRIED: Unanimous
- BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE PAYMENTS FOR FEBRUARY 2019.

Signed.....

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Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
23/01/2019	K69503	Ernest Doe & Sons Ltd	Mower Service	676.47	135.29	811.76	105397
25/01/2019	382999	Link Mailing Systems	Postage	95.44	19.09	114.53	105398
28/01/2019	292833110	RS Components Ltd	OSH Maintenance	57.92	11.58	69.50	105399
15/02/2019	293067932	RS Components Ltd	OSH Maintenance	90.40	18.08	108.48	105399
30/01/2019	332634	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	105400
07/02/2019	332646	J & D Green	Bus Shelter Cleaning	50.00	0.00	50.00	105400
30/01/2019	65825	Alan R Cross & Son	OSH Maintenance	72.00	14.40	86.40	201141
31/01/2019	20190000114	Finevale Service Station	Fuel	57.08	11.42	68.50	201142
31/01/2019	175263	Fengate Fasteners Ltd	Paint - Town Costs	26.93	5.39	32.32	201143
31/01/2019	175264	Fengate Fasteners Ltd	Paint - Town Costs	17.90	3.58	21.48	201143
07/02/2019	175507	Fengate Fasteners Ltd	Paint - Town Costs	15.95	3.19	19.14	201143
01/02/2019	3754 AEY898	Travis Perkins Ltd	OSH Maintenance	4.22	0.84	5.06	201144
07/02/2019	9977	The Carpet Store	OSH Maintenance	45.00	9.00	54.00	201145
13/02/2019	1IN34843	Weeting Tyres Ltd	Tyres for Truck	200.42	40.08	240.50	201146
28/01/2019		Graham Cock	Reimbursement	10.00	2.00	12.00	201147
11/02/2019		Graham Cock	Reimbursement	39.29	0.00	39.29	201147
14/02/2019	21432	Suff. Ass. Of Loc. Coun	Election Briefing	25.00	5.00	30.00	201148
22/02/2019		F.A.S.T.	Christmas Event	120.00	0.00	120.00	201149
21/12/2018	939372428	Screwfix Direct Ltd	Town Costs	108.33	21.66	129.99	Direct Debit
21/12/2018	939372436	Screwfix Direct Ltd	Town Costs	4.99	1.00	5.99	Direct Debit
13/01/2019	FLLA6984367	BNP Paribas Leasing	Photocopier	395.00	79.00	474.00	Direct Debit
22/01/2019	170225	Everflow Ltd	Water OSH	15.20	0.00	15.20	Direct Debit
24/01/2019	H100D53704	EON	Old School House	64.01	3.20	67.21	Direct Debit
28/01/2019	H16C365376	EON	Pillar 8 Market Hill	19.33	0.97	20.30	Direct Debit
28/01/2019	H16C38FEC0	EON	Pillar 9 Market Hill	8.02	0.40	8.42	Direct Debit
29/01/2019	H100E516D4	EON	Christmas Tree Pillar	12.39	0.62	13.01	Direct Debit
29/01/2019	H16C4A76AE	EON	Cemetery Yard	106.63	5.33	111.96	Direct Debit
04/02/2019	M033 XY	BT	OSH Phone	21.89	5.47	27.36	Direct Debit
04/02/2019	144629	Digital Copier Systems	Photocopier Consumables	70.00	14.00	84.00	Direct Debit
09/01/2019	97343610	Neopost	Postage	50.00	0.00	50.00	Direct Debit
07/02/2019	Q004 OJ	BT	OSH - Phone	67.64	16.91	84.55	Direct Debit
30/01/2019	100216	CPO Solutions	New Cemetery	9500.00	0.00	9500.00	BACS
05/01/2019		HMRC	NICS	1062.99	0.00	1062.99	BACS
31/01/2019	1933	Evolution Town Plan.	New Cemetery	774.00	154.80	928.80	BACS

PKF Littlejohn payment for £2130.00 was deferred whilst we await further information.

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR FEBRUARY

The Income and Expenditure Statement against Budget for February was received.

13 TO NOTE MINUTES OF PLANNING COMMITTEE of 25th February 2019.

The minutes from the last Planning Meeting were received.

14 UPDATE ON RESOLUTIONS PASSED 2018/19

Cllr B Brabbs raised the issue of the ownership of Monkey Style and Gas House Lanes. Clerk is to pursue this again with Suffolk C.C.

Signed.....

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15 RESOLUTION from Cllr P Etherington No. 309

Brandon Town Council resolves to enter Brandon Town Cemetery into Anglia in Bloom at the cost of £40.

Proposer: Cllr P Etherington

Seconder: Cllr I Horner

Resolution Record No: **BTC/251/4/Mar/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO ENTER BRANDON TOWN CEMETERY INTO ANGLIA IN BLOOM AT THE COST OF £40.

16 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr B Brabbs

Seconder: Cllr P Wittam

Resolution Record No: **BTC/252/4/Mar/19**

CARRIED: Unanimous

17 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Full Council Meeting of 4th February 2019.

Proposer: Cllr N Vant

Seconder: Cllr B Brabbs

Resolution Record No: **BTC/253/4/Mar/19**

CARRIED: By unanimous vote: 10 for, 1 Councillor did not attend the meeting.

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 4TH FEBRUARY 2019 BE APPROVED.

18 MATTERS ARISING

A discussion took place regarding the proposed hourly rate for the new seasonal worker. The rate will be dependent on the qualifications and the experience of the applicant.

The meeting closed at 8:26pm

Signed.....