

Brandon Town Council
Full Council Meeting
Monday 7th January 2019

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 7th January 2019 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr B Brabbs, Cllr P Callaghan, Cllr P Etherington, Cllr I Horner, Cllr V Lukaniuk,
Cllr P MacLoughlin, Cllr D Palmer, Cllr P Ridgwell, Cllr E Stewart, Cllr N Vant

Also Present: 20+ members of the public.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered.
Cllr T Kent, Cllr S Smith, Cllr R Silvester

2. DECLARATION OF INTEREST and additions to Members Register of Interest – None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

- Of the Brandon Town Council Meeting of Monday 3rd December 2018.

Proposer: Cllr N Vant

Seconder: Cllr B Brabbs

Resolution Record No: **BTC/221/7/Jan/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 3RD DECEMBER 2018 BE APPROVED.

4. MATTERS ARISING for information exchange only of the Full Council Meeting of 3rd December.

- Clerk to write requesting a meeting with relevant parties regarding Coulson Lane parking.
- Clerk to write to Highways regarding the current policy on restoring white/yellow lines.
- There was a discussion on the location of polling stations. Clerk to write to Democratic Services regarding the location of polling stations for the coming Elections.

6 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

- Highways centre line markings are not visible in places, likewise yellow cross hatching almost disappeared. Cllr I Horner responded he is aware that Highways has less funding.
- A number of people had observed that the pothole in Thetford Road has reappeared.
- It was commented that the Chief Executive has received a large pay rise. Cllr V Lukaniuk did not support this.
- It was reported that the main road through Weeting was to be closed for works.
- A discussion ensued regarding Brandon Station and its ownership. John Maxim presented a map showing Brandon Station located in Norfolk.
- Trees on London Road – time being taken – Cllr V Lukaniuk explained situation.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 7th January 2019

- 7 TO RECEIVE WRITTEN REPORTS** from County and District Councillors, Working Party and Community Groups Representatives.
Reports were received.
- 5 TO RECEIVE A REPORT FROM RAF LAKENHEATH**
Sqd Leader Neilds reported there would be a continued increase in flying. The A1065 delays will continue. Cllr N Vant commented on the recent noise generated by aircraft on approach.
- 8 TO RECEIVE WRITTEN REPORTS** from the Town Clerk and the Chairman's Itinerary.
Reports were received.
- 9 CORRESPONDENCE** – None.
- 10 URGENT BUSINESS** any items the Chairman considers a matter of urgent business.
Precept Meeting to be held on Monday 21st January 2019 at 7pm.
- 11 CO-OPTION TO BRANDON TOWN COUNCIL**
Written and verbal applications were received from two candidates, Mrs June Hughes and Mr Philip Wittam. A secret ballot was held and counted by the Clerk and Cllr Brabbs. Mr Phil Wittam was duly co-opted to Brandon Town Council by majority vote. The declaration of Acceptance of Office and Register of Interests were duly signed.
- 12 ACCOUNTS** To approve the payments for December 2018
Proposer: Cllr E Stewart
Seconder: Cllr I Horner
Resolution Record No: **BTC/222/7/Jan/19**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE PAYMENTS FOR DECEMBER 2018.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 7th January 2019

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
27/11/2018	06873032v1IXN	Planning Portal	New Cemetery	1034.00	0.00	1034.00	105371
08/11/2018	101221	Bearing Supplies Ltd	Mower Spares	16.95	3.39	20.34	105372
27/11/2018	172719	Fengate Fasteners Ltd	Christmas Event	18.95	3.79	22.74	105373
27/11/2018	172720	Fengate Fasteners Ltd	Christmas Event	16.50	3.30	19.80	105373
30/11/2018	173043	Fengate Fasteners Ltd	Christmas Event	10.49	2.10	12.59	105373
30/11/2018	173044	Fengate Fasteners Ltd	Christmas Event	8.95	1.79	10.74	105373
30/11/2018	173045	Fengate Fasteners Ltd	Christmas Event	5.95	1.19	7.14	105373
30/11/2018	173046	Fengate Fasteners Ltd	Christmas Event	5.99	1.20	7.19	105373
17/12/2018	173677	Fengate Fasteners Ltd	Christmas Event	4.60	0.92	5.52	105373
28/11/2018	324017	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	105374
30/11/2018		M Goodson	Reimbursement	18.28	3.65	21.93	105375
30/11/2018	20180001296	Finevale Service Station	Fuel	128.15	25.64	153.79	105376
30/11/2018	22204	Hyprosteps Ltd	Christmas Event	58.80	11.76	70.56	105377
05/12/2018	19562	Brandon Test Centre	Truck Repair	150.70	30.14	180.84	105378
11/12/2018	078S187489	EU Ltd	Trailer Repair	6.00	1.20	7.20	105379
17/12/2018	078S187733	EU Ltd	Christmas Event	1.80	0.36	2.16	105379
14/12/2018	934561001	Arco Ltd	PPE Ground Staff	168.48	33.70	202.18	105380
14/12/2018	934567974	Arco Ltd	PPE Ground Staff	28.13	5.63	33.76	105380
14/12/2018	934560968	Arco Ltd	PPE Ground Staff	-24.99	-5.00	-29.99	105380
18/12/2018	934580827	Arco Ltd	PPE Ground Staff	-99.17	-19.83	-119.00	105380
18/12/2018	934587386	Arco Ltd	PPE Ground Staff	95.97	19.19	115.16	105380
17/12/2018	P020159105	Stannah Lift Sers Ltd	Lift Servicing	113.82	22.76	136.58	105381
19/12/2018		G Cock	Reimbursement	58.13	3.17	61.30	105382
13/11/2018	104077	Thetford Garden Centre	Christmas Event	3.32	0.64	3.96	105383
20/12/2018	M012 OL	BT	OSH Lift Line	53.80	10.76	64.56	105384
22/12/2018	BTM11355	Brandon Town Mag	Advertising	180.00	0.00	180.00	105385
31/12/2018	332601	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	105386
13/11/2018	141410	Digital Copier Systems	Photocopier - Copies	189.75	37.95	227.70	Direct Debit
28/11/2018	1066164	Forest Heath	OSH Waste	26.52	0.00	26.52	Direct Debit
28/11/2018	1066401	Forest Heath	Yard Waste	72.07	0.00	72.07	Direct Debit
22/11/2018	141731	Everflow	Water OSH	16.82	0.00	16.82	Direct Debit
28/11/2018	9734368	Neopost	Postage	50.00	0.00	50.00	Direct Debit
13/12/2018	9070256418	Wave	Water OSH	12.62	0.00	12.62	Direct Debit
23/11/2018	952583041	British Gas	Old School House	126.68	6.33	133.01	Direct Debit
29/11/2018	H168E16A88	EON	Cemetery Yard	112.32	5.62	117.94	Direct Debit
29/11/2018	H10004DA20	EON	Christmas Tree Pillar	7.78	0.39	8.17	Direct Debit
02/12/2018	H169064473	EON	Pillar 9 Market Hill	11.54	0.58	12.12	Direct Debit
02/12/2018	H169063C3E	EON	Pillar 8 Market Hill	13.58	0.68	14.26	Direct Debit
02/12/2018	H1000CD96A	EON	Old School House	88.71	4.44	93.15	Direct Debit
16/12/2018	154994	Everflow	Water OSH	16.82	0.00	16.82	Direct Debit
28/12/2018	1066164	Forest Heath	OSH Waste	26.52	0.00	26.52	Direct Debit
28/12/2018	1066401	Forest Heath	Yard Waste	72.07	0.00	72.07	Direct Debit
27/11/2018		Bunches & Bows	Christmas Event	25.00	0.00	25.00	BACS
07/12/2018	15	D C Field	Christmas Trees	255.00	0.00	255.00	BACS
11/12/2018	95505	TutorCare	Town Keeper Training	220.00	44.00	264.00	BACS
29/11/2018	1871	Evolution Town Plan	New Cemetery	1207.00	241.40	1448.40	BACS
05/12/2018		HMRC	NICS	758.01	0.00	758.01	BACS
12/12/2018	R6110/PRV	Ray Tuttle Lift Services	Lift Training	195.00	39.00	234.00	BACS
17/12/2018	R6130/LOR	Ray Tuttle Lift Services	Lift Inspection	90.00	18.00	108.00	BACS
10/12/2018	M011 K2	BT	OSH Lift Line	93.80	10.76	104.56	BACS

Signed.....

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13 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR DECEMBER

The Income and Expenditure Statement against Budget for December was received.

14 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr E Stewart

Seconder: Cllr I Horner

Resolution Record No: **BTC/223/7/Jan/19**

CARRIED: Unanimous

The meeting closed at 8:17pm

Signed.....