

Brandon Town Council
Full Council Meeting
Monday 9th April 2018

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 9th April 2018 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00 pm

Present: Cllr B Brabbs, Cllr P Callaghan, Cllr I Horner, Cllr V Lukaniuk, Cllr D Palmer, Cllr P MacLoughlin, Cllr P Ridgwell, Cllr S Smith, Cllr E Stewart, Cllr N Vant

Also Present: 15 members of the public

- 1. TO RECEIVE, CONFIRM AND SIGN MINUTES** of the Full Brandon Town Council Meeting of Monday 5th March 2018
Proposer: Cllr P Callaghan
Seconder: Cllr E Stewart
Resolution Record No. **BTC/129/9/Apr/18**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 5TH MARCH 2018 BE APPROVED

- 2. CO-OPTION TO CASUAL VACANCY AND SIGNING THE DECLARATION OF ACCEPTANCE OF OFFICE**

Mrs June Hughes and Mr Tim Kent gave brief introductions of their local works. Cllrs Stewart and Callaghan spoke on Mrs Hughes' behalf. Cllr V Lukaniuk spoke on Mr Kent's behalf.

Mrs Hughes received 4 votes, and Mr Kent 6.

MR TIM KENT WAS CO-OPTED AS THE NEW COUNCILLOR FOR THE BRANDON (EAST) WARD, SIGNED THE DECLARATION OF ACCEPTANCE OF OFFICE, THE REGISTER OF INTERESTS AND RECEIVED THE CODE OF CONDUCT.

- 3. APOLOGIES FOR ABSENCE** and approval of reasons tendered
Cllrs T Simmons, R Silvester, P Etherington
- 4. DECLARATIONS OF INTEREST**
None

- 5. MATTERS ARISING**

- Cllr Callaghan provided documentation from solicitors regarding the election in 2002 which supported the Council's view of electing to charities.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 9th April 2018

- Cllr Lukaniuk expressed concern regarding parking in Coulson Lane and the appearance of the Poors Estate.

6. PUBLIC FORUM monthly event limited to 3 minutes duration maximum per resident.

- Mrs Meadows spoke and distributed pictures about the history of the Brandon Signal Box and it's reasons to be preserved.
- Mr Maxim said that he was happy to arrange storage and preservation of the Signal Box in Weeting.
- A member of the public queried the pruning of the trees in Victoria Avenue, and the Clerk addressed the concerns.
- Mr Bishop said that Roy Brame is to become Mayor of Thetford. He also congratulated the grounds staff for the appearance of the cemetery. He commented upon the proposed changes to Council structures, and problems with potholes in the town.
- Cllr Vant commented on works on the trees in Victoria Avenue

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

- Sqn Ldr Neild was absent

8. TO RECEIVE WRITTEN REPORTS from County and District Councillors and Community Groups Representatives

- Cllr Lukaniuk stated that he thought the solar farm owned by Forest Heath District Council provides a very slim return on investment
- Cllr MacLoughlin explained the lack of representation at the Playing Fields Association AGM
- Cllr Ridgwell detailed his usage of his Locality Budget in the area. He also spoke about his concerns about crime in the area.

9. TO RECEIVE VERBAL REPORTS from the Town Clerk and of the Chairman's Itinerary. Both to be limited to 3 minutes duration per report.

The Town Clerk spoke about: the development of the new cemetery and the plans for the sale to be completed in 2018; the Christmas lighting and cost-effective measures of providing this; and lastly, of the new vacancy amongst the grounds staff.

The Chairman spoke about the potential of development sites for electric cars in the town; and of AGMs including the British Legion, the Allotment Association, the Playing Fields Association, and the Neighbourhood Watch.

10. CORRESPONDENCE was received from: Suffolk Police, SALC regarding a Safeguarding course, EACH Hospice, the Firefighters Charity and the Voluntary Network. The Neighbourhood Watch Association acknowledged receipt of donation.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 9th April 2018

11. URGENT BUSINESS Cllr P Callaghan stated that the local Baptist pastor donated Easter eggs to all the councillors.

12. ACCOUNTS to approve the payments for March 2018

Proposer: Cllr E Stewart

Seconder: Cllr V Lukaniuk

Resolution Record No. **BTC/130/9/Apr/18**

CARRIED: 11 votes for, 1 abstained – Cllr Palmer

Date	Total	Supplier	Chq No	Nett	VAT
12.3.18	84.69	Fengate Fasteners - Consumables	105162	70.57	14.12
14.3.18	50.00	Suffolk Neighbourhood Watch	105163	50.00	0
19.3.18	86.40	Trevor Vaughan - ToCH	105164	72.00	14.40
19.3.18	68.36	RS Components – Yard Timers	105165	56.97	11.39
19.3.18	51.54	Fengate Fasteners - Vacuum	105166	42.95	8.59
19.3.18	77.42	Travis Perkins	105167	64.51	12.91
19.3.18	50.00	J & D Green	105168	50.00	0
20.3.18	137.18	Reimbursement G Cock Milage/Postage	105169	137.18	0
20.3.18	38.07	Finevale Service Stn - Fuel	105170	31.72	6.35
20.3.18	26.39	Ian Smith Group - Stationary	105173	21.99	4.40
20.3.18	15.75	Reimbursement Cllr Palmer Mileage	105171	15.75	0
22.3.18	136.58	Stannah Lifts - Maintenance	105174	113.82	22.76
22.3.18	36.00	Trevor Vaughan – ToCH Bench	105176	30.00	6.00
22.3.18	400.00	Gemma's Farm	105177	400.00	0
22.3.18	120.00	SALC – Course	105178	100.00	20.00
22.3.18	9.32	Travis Perkins	105179	7.77	1.55
27.3.18	4962.60	WPS - Insurance	105180	4433.57	529.03
27.3.18	250.00	Culford Waste	105181	208.33	41.67
27.3.18	53.80	Fengate Fasteners	105182	44.83	8.97
27.3.18	321.88	BT	105183	268.23	53.65
27.3.18	65.76	Chase Timber Products	105184	54.80	10.96
27.3.18	16.50	J & D Green	105185	16.50	0
27.3.18	80.63	Arco	105187	67.19	13.44

Date	Total	Supplier	Chq No	Nett	VAT
19.3.18	83.88	BT	DD	69.90	13.98
19.3.18	85.22	EON - OSH	DD	81.16	4.06
19.3.18	158.38	EON – Cemetery Yard	DD	131.98	26.40
19.3.18	7.08	EON – Central Post	DD	6.74	0.34
19.3.18	11.68	EON – Pillar No 9	DD	11.12	0.56
19.3.18	12.26	EON – Pillar No 8	DD	11.68	0.58
23.3.18		Wages – A Barnes	DD		
23.3.18		Wages – L. Brighthouse	DD		
23.3.18		Wages – S Evans	DD		
23.3.18		Wages – P Clarke	DD		
23.3.18		Wages – B Austin	DD		
23.3.18		Wages – G Cock	DD		
29.3.18	3152.00	FHDC Election expenses	DD	3152.00	0

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE
PAYMENTS FOR MARCH 2018.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 9th April 2018

**13. RESOLUTION from Cllr E Stewart No. 264
PROPOSAL TO AMMEND RESOLUTION**

Proposer: Cllr P Ridgwell

Seconder: Cllr S Smith

CARRIED: 10 for, 1 against

AMMENDED RESOLUTION from Cllr E Stewart No.270

Seconder: Cllr S Smith

To resolve to object to the demolition of the Town's signal box owing to the fact that no record of this demolition order from April 2016 can be found in any minutes of that month pertaining to that order; that a letter be sent to Network Rail asking for permission for the Signal Box be moved to Weeting.

Resolution Record No. **BTC/131/9/Apr/18**

CARRIED: 10 for, 1 against

BRANDON TOWN COUNCIL RESOLVES TO OBJECT TO THE
DEMOLITION OF THE SIGNAL BOX AND SEND A LETTER TO
NETWORK RAIL ASKING FOR PERMISSION FOR THE SIGNAL BOX
BE MOVED TO WEETING

14. RESOLUTION from Cllr P Callaghan No. 265

To resolve to create a Working Party to implement the General Data Protection Regulation, including the appointment of a Data Protection Officer.

Cllrs E Stewart and P Callaghan offered to be volunteers for the above.
RESOLUTION TO BE RE-SUBMITTED

15. RESOLUTION from Cllr P Callaghan No. 266

To resolve to accept the quote provided for the refurbishment of the War Memorial by Bierton & Woods

Seconder: Cllr E Stewart

Resolution Record No. **BTC/132/9/Apr/18**

CARRIED: 9 For, 2 Against

BRANDON TOWN COUNCIL RESOLVES TO ACCEPT THE QUOTE
PROVIDED FOR THE REFURBISHMENT OF THE WAR MEMORIAL BY
BIERTON & WOODS

16. RESOLUTION from Cllr I Horner No. 267

To resolve that: "This Council strongly believes that the worst possible outcome of a [Unitary Status] review would be a single unitary council for Suffolk. The Council believes that a West Suffolk Unitary would be the best option for our area if such councils are to be created."

Seconder: Cllr B Brabbs

Resolution Record No. **BTC/133/9/Apr/18**

Signed.....

Brandon Town Council
Full Council Meeting
Monday 9th April 2018

CARRIED: 9 For, 2 Against

BRANDON TOWN COUNCIL CONCLUDES THAT A WEST SUFFOLK
UNITARY COUNCIL WOULD BE THE BEST OPTION FOR OUR AREA
IF UNITARY COUNCILS ARE TO BE CREATED

17. RESOLUTION from Cllr P Callaghan No. 268

To accept the Grave Digging Policy of Risk Assessments and Method
Statements of March 2018

PROPOSAL TO AMMEND THE RESOLUTION

Proposer: Cllr B Brabbs

Seconder: Cllr N Vant

CARRIED: 10 for, 1 against

AMMENDED RESOLUTION from Cllr P Callaghan No. 271

To accept the Grave Digging Policy of Risk Assessments and Method
Statements of March 2018 with section 4.2 removed

Proposer: Cllr P Callaghan

Seconder: Cllr E Stewart

Resolution Record No. **BTC/134/9/Apr/18**

CARRIED: 8 For, 3 Against

BRANDON TOWN COUNCIL RESOLVES TO ACCEPT THE GRAVE
DIGGING POLICY OF RISK ASSESSMENTS AND METHOD
STATEMENTS OF MARCH 2018 WITH SECTION 4.2 REMOVED

18. RESOLUTION from Cllr P Callaghan No. 269

To approve the change of the “Brandon Cemetery: Table of Fees and Charges”
to say “18 years” instead of “12 years” in both Sections 1b and 1c.

Seconder: Cllr P MacLoughlin

Resolution Record No. **BTC/135/9/Apr/18**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE CHANGE
OF THE “BRANDON CEMETERY: TABLE OF FEES AND CHARGES” TO
SAY “18 YEARS” INSTEAD OF “12 YEARS” IN BOTH SECTIONS 1B
AND 1C.

The meeting closed at 8:45pm.

Signed.....