

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 4 April 2016

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. R Silvester, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. G Hughes, Cllr. N Vant, Cllr. V Lukaniuk, Cllr. D Palmer, Cllr. P Callaghan, Cllr. I Horner, Cllr. L Jacobs, Cllr. E Jacobs, Cllr. P MacLoughlin.

Also present: Mrs C Mason (Town Clerk), Mrs B Harding (Assistant to the Town Clerk) and eight members of the public.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered.

All present.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council meeting of the 7 March 2016.

Resolution Record No. **BTC/87/04/Apr/16**

Proposed by Cllr. G Hughes and seconded by Cllr. D Palmer.

CARRIED: Unanimous.

THAT THE MINUTES OF THE OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 7 MARCH 2016 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only of the Brandon Town Council Meeting of Monday 7 March 2016 included the poor state of the west side of Green Road to the Lingheath track; lorries going over manholes causing indentations in the tarmac; clarification required whether Cllr. G Hughes was appointed to the Brandon Poor's Estate (an agenda item under 'Appointment of Councillors to Community Groups' at the next meeting).

5. PUBLIC FORUM

Members of the public raised points relating to the Town Crier (a costume badge depicting Brandon to be considered); update on Small Fen Lane (email from GL saying SCC have yet to carry out H&S checks prior to chippings being laid, (RS to action); replacement lime trees (on order with cages); vehicular access / right of way along the footpath on Coulson Lane (adjacent to The Orchard, RS to investigate).

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Squadron Leader Neilds said there has been 1200 successful sorties since March. Questions were invited which included noise factor when aircraft are flying over a residential area (legal battle against an airdrome reported in a newspaper); white lineage indicating traffic can drive into Lord's Walk (not reopening); security at the forestry entrance concerning plane spotters (not an issue).

Signed.....

7. TO RECEIVE WRITTEN REPORTS from County, District Councillors, Town Monitors, Town Council Representatives who sit on outside bodies.

Contents noted. Copies of the reports will be kept on file for future reference. Further matters not in the reports included the need for a bridge at Brandon railway crossing (level crossing gates failed again); tree work at The Orchard (completed); removal of the two bins at the entrance to Victoria Avenue (visit by Dominic Owner from FHDC); removal of the two dead trees identified as belonging to FHDC and SCC and a request for a job number; the overhanging leylandi trees to the front of properties on London Road (quotation to carry out the work being sourced by one of the property owners); the working party headed by Cllr. G Hughes will be meeting with the police on 18 April; a sunken manhole cover outside the old police station on London Road; the construction of a development company by West Suffolk and SCC; the District Council owned solar farm, currently with the Government Office awaiting confirmation of the subsidy; the availability in the council offices of the Site Allocation Local Plan consultation documents.

8. URGENT BUSINESS

In relation to the reading out of the letter received from the Monitoring Officer concerning a Breach of the Code of Conduct by Cllr. V Lukaniuk, it was pointed out to the Chairman, that as the councillor concerned had not yet had the opportunity to accept or reject the findings, it was inappropriate at this stage to continue. It was further stated there was a seven day right of appeal. With reference to the cancellation of the Extraordinary meeting called for on the 22nd March, the Chairman said the correct procedure for dealing with staffing issues had not been adhered to and could have led to further difficulties for the council. After further discussion, it was agreed to move this debate to the confidential section of the meeting.

9. ACCOUNTS

Resolution Record No. **BTC/88/04/Apr/16**

Proposed by Cllr. G Hughes and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR MARCH 2016.

Date	Amount	Supplier	Chq No	Net	Vat
Mar-16	76.50	J & D Green	104979	76.50	
Mar-16	8.18	Lyreco	104980	6.82	1.36
Mar-16	17.88	Lyreco	104981	14.90	2.98
Mar-16	31.45	Fengate Fasteners	104982	26.21	5.24
Mar-16	62.06	Finevale Services	104983	51.72	10.34
Mar-16	89.61	Chase Timber	104984	74.68	14.93
Mar-16	51.66	Tindalls	104985	43.05	8.61
Mar-16	48.00	Graham Smith	104986	40.0	8.00
Mat-16	100.14	Travis Perkins	104987	83.45	16.69
Mar-16	313.20	Sage	104988	261.00	52.20
Mar-16	5981.40	Norfolk CC	104989	4984.50	996.90
Mar-16	128.50	Stannah Lifts	104990	107.08	21.42
Mar-16	7167.07	SCC	104991	5972.56	
Mar-16	219.66	AC Tree	BACS	219.66	
Mar-16	12..66	AC Tree	BACS	123.66	

Signed.....

Cllr. P MacLoughlin left the meeting at 8.10pm.

10. CO-OPTION

Given there were three candidates for two vacancies, a secret ballot was called for. The voting slips were counted and the successful applicants, Alison Barnes and Roger Burrows were duly co-opted to Brandon Town Council. The Declaration of Acceptance of Office forms were accordingly signed.

11. CHRISTMAS LIGHTS

Two companies specialising in outdoor permanent Christmas lighting will be submitting quotations shortly. An agenda item next month.

12. QUEEN'S 90TH BIRTHDAY CELEBRATIONS

12.1 Resolution Record No. **BTC/89/04/Apr/16**

Proposed by Cllr. R Burrows and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL RESOLVES TO REPLACE AN EXISTING SEAT ON MARKET HILL WITH A NEW COMMEMORATIVE BENCH WITH PLAQUE. FURTHERMORE, THE SUPERFLUOUS SEAT WILL BE POSITIONED IN VICTORIA AVENUE.

12.2 Resolution Record No. **BTC/90/04/Apr/16**

Proposed by Cllr. P Callaghan and seconded by Cllr. G Hughes.

CARRIED: 10 for 1 abstention.

THAT BRANDON TOWN COUNCIL RESOLVES TO DELEGATE THE RESPONSIBILITY OF PURCHASING UP TO ONE THOUSAND COMMEMORATIVE MUGS FOR BRANDON SCHOOL CHILDREN, TO THE CHAIRMAN AND TOWN CLERK.

13. TO RECEIVE A REPORT ON THE PROVISION OF WI-FI ON MARKET HILL

To be reviewed at the next Town Council meeting.

14. THE ORCHARD

Contents noted. All costs for horticultural works in The Orchard are paid for by the grant provider.

15. RESOLUTION from Cllr. T Simmons No. 172.

That following advice from WPS Insurance, Brandon Town Council resolves that no councillor can undertake work on or in Council property without complying to the Health & Safety at Work Act 1974.

No discussion, as Cllr. T Simmons was willing to have the content of the resolution noted.

16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC91/04/Apr/16** **CARRIED:** Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

With business still to be completed, the meeting was adjourned until Tuesday 5 April at 7.00pm.

Signed.....

Signed.....