

## **BRANDON TOWN COUNCIL**

Minutes of the Full Brandon Town Council Meeting

Held on Monday 2 February 2015

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. R Silvester, Cllr. D Bimson, Cllr. N Vant, Cllr. P Ridgwell, Cllr. T Simmons,  
Cllr. G Hughes, Cllr. P MacLoughlin, Cllr. S Edwards, Cllr. R Crowther, Cllr. M Skinner,  
Cllr. Mrs L Challiss.

**Also present:** Mrs C Mason (Town Clerk), Mrs B Harding (Assistant to the Town Clerk),  
two police representatives, Cllr. Bill Bishop and four members of the public.

The meeting commenced at 7.00pm.

### **PRESENTATION BY THE BRECKS COMMUNITY ENGAGEMENT OFFICER**

Sammy Fraser, the Brecks Community Engagement Officer gave an informative talk on the work currently being carried out within the Brecks (Futurescape). This area is internationally important for its rare but threatened wildlife and heritage. Questions were invited and contact details made available.

### **1. APOLOGIES**

Cllr. K Butcher, Cllr. I Horner, Cllr. L Jacobs.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.  
None.

### **3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Meeting of Monday 5 January 2015.

Resolution Record No. **BTC/75/02/Feb/15**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF  
MONDAY 5 JANUARY 2015 BE ACCEPTED AS A TRUE RECORD.

**4. MATTERS ARISING** for information exchange only of the Brandon Town Council meeting of Monday 5 January 2015.

Matters raised included the flint mural at the Brandon Community Centre; the directional signage on the Norfolk side (now correct); the Brandon Remembrance Playing Fields accounts. Cllr. P MacLoughlin reiterated the fact these accounts were (as stated in their minutes) sent to the Charity Commission by the correct date and at no time had the Council been misled; the requirement for a bridge over the Brandon level crossing; the need for additional cycle paths.

**5. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/76/02/Feb/15**

Proposed by Cllr. D Bimson and seconded by Cllr. N Vant.

**CARRIED:** Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public raised matters relating to the small increase in the 2015/16 Town Council Precept; accounts at the Brandon Remembrance Playing Fields.

#### **6. TO RECEIVE A REPORT FROM THE POLICE/ RAF LAKENHEATH**

Apologies were received from Squadron Leader J Neilds.

A verbal report was given by the police. There were 24 recorded crimes relevant to Brandon in January 2015 against 35 last year. Cycling and parking on pavements together with enforcement and education are police priorities for Brandon SNT. Questions were raised regarding the national increase in complaints against the police; stolen post boxes in Norfolk. The next Brandon SNT priorities meeting to be held on Wednesday 4th February 6.30pm-7.30pm at the council offices.

#### **7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.**

Issues raised in Cllr. B Bishop's report included the unkempt shrubbery on the Aldi side of The Lode; the cycle path at George Street; the newly formed Brandon Community Union; land for the new cemetery. Questions to Cllr. R Silvester (SCC) included a request from the 201 bus driver for a mirror at the junction of Green Road/Thetford Road; drains in Sweden Place; lack of kerbing along Bury Road and the consequence of lorries driving onto the grass bank.

The meeting was reconvened.

#### **8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.**

A request for a donation towards the Music Arts project (MAP).

Resolution Record No. **BTC/77/02/Feb/2015**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL AGREES NO FURTHER ACTION TO A REQUEST FOR A DONATION FROM THE MUSIC ARTS PROJECT.

#### **9. ACCOUNTS**

9.1 Resolution Record No. **BTC/78/02/Feb/15**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENT OF THE JANUARY 2015 ACCOUNTS.

<b>Date</b>	<b>Amount</b>	<b>Supplier</b>	<b>Net Total</b>	<b>VAT</b>
Jan-15	73.76	Finevale Service Station	61.46	12.30
Jan-15	107.20	Federation of Burial & Cremation Authorities	95.00	12.20
Jan-15	30.00	Bunches and Bows Limited	30.00	
Jan-15	64.38	Thetford Garden Centre	53.67	10.71
Jan-15	48.00	Graham Smith & Sons	40.00	8.00
Jan-15	112.19	Neopost Limited (Ink Cartridge)	93.49	18.70
Jan-15	52.80	Multisigns Limited	44.00	8.80
Jan-15	40.17	Tindalls The Stationers Limited	33.48	6.69
<b>TOTAL:</b>	<b>528.50</b>		<b>451.10</b>	<b>77.40</b>

**10. BRANDON TOWN COUNCIL WEBSITE**

Further information to be obtained from LCPAS Services.

**11. STANDING ORDERS/FINANCIAL STANDING ORDERS/REVIEW OF INTERNAL CONTROL/CONTRACT PROVIDERS**

Resolution Record No. **BTC/79/02/Feb/15**

Proposed by Cllr. T Simmons and seconded by Cllr. R Silvester.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES, AS AMENDED, THE STANDING ORDERS/FINANCIAL STANDING ORDERS/REVIEW OF INTERNAL CONTROL/CONTRACT PROVIDERS DOCUMENTATION.

**12. LAND FOR THE NEW CEMETERY**

Cllr. M Skinner declared an interest in this item. The Declaration of Interests Book was duly signed.

A more amicable response was given at the meeting with the developer. It is his intention to now consult with the consortium to seek a way forward in securing the land for the new cemetery. A further report to be heard in the confidential part of the meeting.

**13. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

Resolution Record No. **BTC/80/02/Feb/15**

Proposed by Cllr. D Bimson and seconded by Cllr. S Edwards.

**CARRIED:** Unanimous.

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**BRANDON TOWN COUNCIL**

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 2 February 2015

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

**14. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 5 January 2015.

Resolution Record No. **BTC/81/02/Feb/15**

**CARRIED:** Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN MEETING OF MONDAY 5 JANUARY 2015 BE ACCEPTED AS A TRUE RECORD.

**15. MATTERS ARISING** from the confidential minutes of the Brandon Town Council Meeting of Monday 5 January 2015.

There were no matters arising.

**16. REPAIRS TO THE WALL**

Resolution Record No. **BTC/82/02/Feb/15**

**CARRIED:** Unanimous.

THAT FOLLOWING THE RECEIPT OF A SECOND QUOTATION, THE CLERK, IN CONJUNCTION WITH THE CHAIRMAN, WILL MAKE A DECISION REGARDING THE REPAIRS TO THE WALL WITHIN THE REAR GARDEN OF THE OLD SCHOOL HOUSE.

**12. LAND FOR THE NEW CEMETERY**

Confidential

With no further business the meeting closed at 8.32pm.

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