

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
Held on Monday 6 November 2017
In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr B Brabbs, Cllr P Callaghan, Cllr P Etherington, Cllr I Horner, Cllr V Lukaniuk, Cllr D Palmer, Cllr P Ridgwell, Cllr R Silvester, Cllr T Simmons, Cllr S Smith, Cllr E Stewart, Cllr N Vant

The Chairman welcomed Cllr E Stewart to the Council

- 1. APOLOGIES FOR ABSENCE** and approval of reasons tendered.
Cllr G Hughes, Cllr P MacLoughlin
- 2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests
Cllr D Palmer – Item 15
Cllr P Etherington – Item 10
- 3. TO RECEIVE, CONFIRM AND SIGN MINUTES** of the Brandon Town Council Meeting of Monday 2 October 2017
Proposer: Cllr P Callaghan
Sender: Cllr N Vant
Resolution Record No: **BTC/73/6/NOV/17**
CARRIED: By majority vote, 11 for, 2 abstentions, 1 ineligibility to vote

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 2 OCTOBER 2017 BE APPROVED.

- 4. MATTERS ARISING** information exchange only of the Full Brandon Town Council of Monday 2 October 2017.

Cllr Lukaniuk questioned the SCC Highways underspend. Cllr Silvester explained this was due to disputes, and so the work could not be undertaken. Cllr Ridgwell reported that the Old Library/Community Hall did not reach its reserved price so it is still for sale. He wondered whether it would be possible for the public to purchase it through a share scheme. The Poores and Lingheath Trusts had not, to date, negotiated their rental on the filing cabinets.

Signed

5. PUBLIC FORUM

Monthly event limited to 3 minutes' duration maximum per resident
Matters raised by the public covered the Allotments, the 1650 dwelling development, to which Norfolk are vehemently opposed, the new Fengate development and the fact that the road junction needs attention. Congratulations on the bulb-planting, computer records, traffic, the new cemetery, replacement Town Clerk, Local Plan, Heritage Centre, loss of Community Centre, the Portas money, Polling Cards, and the Chairman's article in the Brandon Life.

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

The Squadron Leader apologised for missing the last meeting. He spoke about local traffic problems. It is currently quiet in connection with that amount of flying but this will change. There were no questions from the public.

7. TO RECEIVE WRITTEN REPORTS from County and District Councillors and Community Group Representatives

Cllr Lukaniuk commented on Cllr Ridgwell's voluntary work at the Heritage Centre and the assistance he gave clearing an overgrown footpath. Cllr Ridgwell reported he was the only Councillor to vote against the Council merger to form West Suffolk and he reported the steam train through Brandon.

8. CORRESPONDENCE

Letter regarding Shared Parenting

9. URGENT BUSINESS

None

10. ACCOUNTS to approve the payments for October 2017

Proposer: Cllr I Horner

Seconder: Cllr B Brabbs

Resolution Record No. **BTC/74/6/NOV/17**

CARRIED: By majority vote 11 for, 2 abstentions, 1 against

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE PAYMENTS FOR OCTOBER 2017.

Signed

ACCOUNTS FOR PAYMENT –October 2017

Date	Amount	Supplier	Chq No	Nett	VAT
Oct 2017	450.00	P W Brighton – Internal Auditor & Support	200892	450.00	
Oct 2017	145.76	P Etherington – Reimbursement	200893		
Oct 2017	16,389.00	Brandon Remembrance Playing Fields	200894	16,389.00	
Oct 2017	186.00	C E Whitaker – Clerk Consultancy	200895	186.00	
Oct 2017	109.76	Finevale Service Station – Fuel	200896	91.47	18.29
Oct 2017	16.50	J & D Green – Window Cleaning	200897	16.50	
Oct 2017	10.85	Ellis Whittam – Insurance	200898	10.85	
Oct 2017	115.91	Thetford Garden Centre – Mower Blades, Oil	200899	96.59	19.32
Oct 2017	67.97	Travis Perkins – Hire of Long Reach Hedge Cutter	200900	56.64	11.33
Oct 2017	21.96	Double Quick – Dishwasher Salt Tablets	200901	18.30	3.66
Oct 2017	3,273.66	C Mason – Holiday Pay & Balance of Pay	200902		
Oct 2017	893.22	A Barnes – Pay	200903		
Oct 2017	64.00	L Brighthouse – Pay	200904		
Oct 2017	33.27	P Clarke – Balance of Pay	200905		
Oct 2017	93.90	S Evans – Balance of Pay	200906		
Oct 2017	1,521.03	HMRC – PAYE & NICS Month 6 Return	200907	1,521.03	
Oct 2017	147.00	Brandon Life – Adverts for Office Asst & Town Clerk	200908	147.00	
Oct 2017	655.18	Iliffe Media – Adverts for Town Clerk in BFP	200909	578.98	33.00
Oct 2017	67.97	Travis Perkins – Goods, Oil	200910	56.64	11.33
Oct 2017	474.00	BNP Paribas – Copier Rental 11/11/17 to 10/02/17	200911	474.00	
Oct 2017	30.00	Terry Hawkins – Website Updates	200912	30.00	
Oct 2017	42.00	Hyprosteps Ltd – Welding Repair	200913	35.00	7.00
Oct 2017	50.00	Brandon Polish Community Group – Floral Wreath	200914	50.00	
Oct 2017	16.50	J & D Green – Window Cleaning	200915	16.50	

11. RESOLUTION from Cllr B Brabbs No. 235

Seconder: Cllr E Stewart
 Resolution Record No. **BTC/75/6/NOV/17**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE QUOTATIONS FOR REMOVAL OF ASBESTOS IN CEMETERY YARD AND PURCHASE REPLACEMENT MATERIALS, WORK FORCE TO FIT

12. RESOLUTION from Cllr P Etherington No. 236

Seconder: Cllr E Stewart
 Resolution Record No. **BTC/76/6/NOV/17**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE DATES FOR FULL COUNCIL MEETINGS FOR 2018.

Signed

13. RESOLUTION from Cllr N Vant No. 237

Seconder: Cllr B Brabbs

Resolution Record No. **BTC/77/6/NOV/17**

CARRIED: By majority vote 8 for, 4 against, 2 abstained

BRANDON TOWN COUNCIL RESOLVES TO INSTALL AN ADDITIONAL TELEPHONE LINE AND TELEPHONES AS PER QUOTATION.

14. RESOLUTION from Cllr B Brabbs No. 238

Seconder: Cllr P Ridgwell

Resolution Record No. **BTC/78/6/NOV/17**

CARRIED: By majority vote 13 for, 1 abstention

BRANDON TOWN COUNCIL RESOLVES TO APPROVE QUOTATIONS FOR THE REPAIR OF THE BOUNDARY WALL AT THE REAR OF OLD SCHOOL HOUSE.

15. RESOLUTION from Cllr P Callaghan No. 239

Seconder: Cllr B Brabbs

Resolution Record No. **BTC/79/6/NOV/17**

CARRIED: By majority vote 11 for, 3 abstentions

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE DRAFT AGREEMENT WITH THE ALLOTMENTS ASSOCIATION.

16. RESOLUTION from Cllr P Callaghan No. 241

Seconder: Cllr I Horner

Resolution Record No. **BTC/80/6/NOV/17**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE DRAFT TERMS OF REFERENCE FOR THE FINANCE COMMITTEE; PLUS AN AMENDMENT TO APPROVE THE ELECTION OF CLLR P CALLAGHAN AS CHAIRMAN OF THE FINANCE COMMITTEE

17. TO RECEIVE A REPORT from Cllr S Smith on ideas for the development of the website.

This matter was deferred and a meeting will be arranged between Terry Hawkins and Ben Austin

18. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT

Proposer: Cllr I Horner

Seconder: Cllr P Etherington

Resolution Record No. **BTC/81/6/NOV/17**

CARRIED: Unanimous

Signed

Brandon Town Council
Full Council Meeting
Monday 6 November 2017

19. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES
of the Brandon Town Council Meeting of Monday 2 October 2017.

Proposer: Cllr P Etherington

Seconder: Cllr P Ridgwell

Resolution Record No. **BTC/82/6/NOV/17**

CARRIED: By majority vote, 12 for, 2 councillors ineligible to vote

20. MATTERS ARISING

None.

The meeting closed at 8.57 pm.

Signed