

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 1 September 2014

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. R Silvester, (Chairman), Cllr. N Vant, Cllr. P Ridgwell, Cllr. I Horner,
Cllr. T Simmons, Cllr. D Bimson, Cllr. G Hughes, Cllr. S Edwards, Cllr. M Skinner,
Cllr. P MacLoughlin.

Also present: Mrs C Mason (Town Clerk), T. Keogh-Horgan 3203, Cllr. Bill Bishop and four members of the public.

The meeting commenced at 7.00pm.

1. APOLOGIES

Cllr. K Butcher, Cllr. Mrs L Challiss, Cllr. R Crowther.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 7 July 2014 and the Annual Cemetery Meeting of Tuesday 5 August 2014.

Resolution Record No. **BTC/31/01/Sept/14**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 7 JULY 2014 AND THE ANNUAL CEMETERY MEETING OF TUESDAY 5 AUGUST 2014 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only of the Brandon Town Council meeting of Monday 7 July 2014 and the Annual Cemetery Meeting of Tuesday 5 August 2014.

Matters raised included the new bench at The Lode; repairs completed to the wall at Thetford Road/Wellington Close; barbed wire on the pathway at Chalk Road; changes to the Royal Mail collection service.

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/32/01/Sept/14**

Proposed by Cllr. I Horner and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public raised matters relating to the lock on the field gate to the allotments; a request from the Allotment Association to erect barbed wire on the perimeter fence; (an agenda item for October meeting); responsibility for four large trees between Sandy Lane and Pond Lane? (DB to action); a request for information relating to the proposed new cemetery; concerns regarding the management of the Brandon Remembrance Playing Fields; a positive comment concerning the planters on Market Hill.

6. TO RECEIVE A REPORT FROM THE POLICE

Crime figures from 1st August to 27th August were circulated at the meeting. There were 47 recorded crimes relevant to Brandon within this time period. The same time period last year saw 51 crimes recorded; a decrease of 7%. A question was raised regarding the decrease in the number of ducks seen in the area. With no reported incidences, it was suggested the Wildlife Officer at Hadleigh be contacted.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors. Issues raised in Cllr. B Bishop's report included the unrepaired street light in Bury Road car park; the scaffolding still in situ at the Brandon Centre; the necessity of the emergency services having a key to access the new gates at the Playing Fields; the unsafe skate park. Cllr. T Simmons reported a one and a half million pound grant has been secured by the Brecks Partnership from the Heritage Lottery Fund. A percentage of this grant is to be spent at Brandon Country Park.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

One matter of urgent business to be discussed in the confidential section of the meeting.

9. ACCOUNTS

Resolution Record No. **BTC/33/01/Sept/14**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL RETROSPECTIVELY APPROVES THE PAYMENT OF THE JULY ACCOUNTS AND APPROVES PAYMENT OF THE AUGUST ACCOUNTS.

Date	Amount	Supplier	Net Total	VAT
Jul-14	200.39	Finevale Service Station	166.98	33.41
Jul-14	122.66	Stannah Lift Services Limited	102.22	20.44
Jul-14	205.75	Brandon Test Centre	171.46	34.29
Jul-14	230.49	Thetford Garden Centre	192.10	38.39
Jul-14	7,319.49	Batram Mowers Limited	6,099.58	1,219.91
Jul-14	48.00	Graham Smith & Sons	40.00	8.00

Jul-14	276.00	RBS Rialtas Business Solutions	230.00	46.00
Jul-14	14.00	J & D Green	14.00	
Jul-14	18.00	Cooleraid Limited	15.00	3.00
Jul-14	26.88	Travis Perkins	22.40	4.48
Jul-14	196.88	Interserve Fire Services Ltd	164.07	32.81
Jul-14	5.40	Fengate Fasteners Ltd	4.50	0.90
Jul-14	60.00	Multisigns Limited	50.00	10.00
Jul-14	35.88	Ian Smith Office Supplies Limited	29.90	5.98
TOTAL:	8,759.82		7,302.21	1,457.61

Date	Amount	Supplier	Net Total	VAT
Aug-14	42.84	Travis Perkins	35.70	7.14
Aug-14	112.38	Ian Smith Office Supplies Ltd	93.65	18.73
Aug-14	36.60	Fengate Fasteners Limited	30.50	6.10
Aug-14	38.26	Thetford Garden Centre	31.89	6.37
Aug-14	70.00	Forest Heath DC - Licence Fee	70.00	
Aug-14	34.87	Chase Timber Products Ltd	29.06	5.81
Aug-14	48.00	Graham Smith & Sons	40.00	8.00
Aug-14	279.46	Finevale Service Station	232.86	46.60
Aug-14	70.20	Cooleraid Limited	58.50	11.70
Aug-14	54.00	J & D Green	54.00	
Aug-14	220.93	Brunning Electrial Services	184.11	36.82
Aug-14	238.10	SCC - Repair of Window	238.10	
Aug-14	23.00	SLCC	23.00	
Aug-14	348.00	Cambridge Asbestos Removal	290.00	58.00
Aug-14	43.20	Multisigns Limited	36.00	7.2
Aug-14	72.00	Multisigns Limited	60.00	12.00
TOTAL:	1,731.84		1,507.37	224.47

10. COMMUNITY GOVERNANCE REVIEW

No further comments regarding the Community Governance Review – Wangford.

11. REVIEW OF COUNCIL TAX SUPPORT GRANT

Contents of the letter received from Forest Heath District Council were noted. Cllr. N Vant felt questions needed to be raised in respect of the level of Council Tax Support Grant being passed down to parish and town councils. A training session is being held at FHDC on the 17th & 23th September 2014.

12. EVACUATION CHAIR

Training for all Councillors on the use of the evacuation chair to be given half an hour before the October Town Council meeting.

13. CHANGE OF BUS ROUTE

With previous low patronage and poorly parked cars, Coach Services will not be changing the bus route to loop through The Paddocks and St Dominic's Drive. No further action to be taken by the Town Council.

14. SUFFOLK CODE OF CONDUCT

Resolution Record No. **BTC/34/01/Sept/14**

Proposed by Cllr. T Simmons and seconded by Cllr. S Edwards.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL ADOPTS THE SUFFOLK CODE OF CONDUCT.

15. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/35/01/Sept/14**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 1 September 2014

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

16. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Of the Brandon Town Council Meeting of Monday 7 July 2014.

Resolution Record No. **BTC/36/01/Sept/14**

CARRIED: Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN MEETING OF MONDAY 7 JULY 2014 BE ACCEPTED AS A TRUE RECORD.

17. MATTERS ARISING from the confidential minutes of the Brandon Town Council Meeting of Monday 7 July 2014.

There were no matters arising.

18. GRAVEL PIT

Confidential

8. **URGENT BUSINESS**

9. Confidential

With no further business the meeting closed at 8.34pm.